# Table of contents for Paint 1

<table>
<thead>
<tr>
<th>Class</th>
<th>Page no</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class 1</td>
<td>3 to 21</td>
</tr>
<tr>
<td>Class 2</td>
<td>22 to 31</td>
</tr>
<tr>
<td>Class 3</td>
<td>32 to 46</td>
</tr>
<tr>
<td>Class 4</td>
<td>46 to 57</td>
</tr>
<tr>
<td>Class 5</td>
<td>58 to 70</td>
</tr>
<tr>
<td>Class 6</td>
<td>71 to 86</td>
</tr>
<tr>
<td>Class 7</td>
<td>87 to 99</td>
</tr>
<tr>
<td>Class 8</td>
<td>100 to 112</td>
</tr>
<tr>
<td>Class 9</td>
<td>113 to 126</td>
</tr>
<tr>
<td>Class 10</td>
<td>127 to 137</td>
</tr>
<tr>
<td>Class 11</td>
<td>138 to 157</td>
</tr>
</tbody>
</table>
Complete teacher’s manual for Open office writer 1 Class 1
Class 1 Summaries

✓ What is software and its type.
   Software అంటే ఏమిటి మరియు దానిలోని రకాలు ఏమిటి.

✓ About open office.
   open office నిలువ.

✓ What is Writer.
   Writer అంటే ఏమిటి?

✓ Difference between touchpad and mouse.
   Touchpad మరియు mouse మధ్య ఉన్న తేడాలు.

✓ Open your laptop/notebook and switch on.
   మీ laptop/notebook ని open చేసి switch on చేయండి.

✓ How to open writer file?
   Writer file ని open చేయాలి?

✓ What is keyboard?
   Keyboard అంటే ఏమిటి?

✓ How to type alphabets, numbers and symbols in writer.
   ఆలఫబెట్స్, నంబర్స్, సింబల్స్ ని writer లో ఎలా టైప్ చేయాలి.

✓ How to shut down computer.
   కంప్యూటర్స్ ని ఎలా shut down చేయాలి.

Now let’s start video.
   ఇప్పుడు వీడియోని ముదలుపెడదాము.
1. To stop video time at 25 seconds in VLC Media Player.

Stop video here and ask what is ‘Software’?
ఇక్కడ వీడియోని ఆపి ‘Software’ అంటే ఏమిటి?

Just listen to the answers and play the video again for the correct answer.
అని అడగండి వీడియో మర౉క్సారి play చేయండి.

2. To stop video time at 1 minute 25 seconds in VLC Media Player.

Stop video here if they know what is ‘Openoffice.org’?
ఇక్కడ వీడియోని ఆపి ‘Openoffice.org’ అంటే ఏమిటి?

Just listen to the answers and play the video again for the correct answer.
అని అడగండి వీడియో మర౉క్సారి play చేయండి.
3. To stop video time at 2 minute 00 seconds in VLC Media Player.

Stop video here and ask what is Open office used for’
ఇక్కడ వీడియోని ఆపండి, Open office ని ఎందుకు ఉపయోగిసాయా ర్థ?

Just listen to the answers and play the video again for the correct answer.
జవాబులని వినండి మరియు సరైన జవాబు కోసం వీడియోని మర౉క్సారి play చేయండి.

4. To stop video time at 2 minute 31 seconds in VLC Media Player.

Stop video here and ask them if they know what are components of MS-Office?
ఇక్కడ విడియోని ఆపండి, MS-Office యొక్క భాగాలు ఏమిటో వాళ్ళ తెలుసా?

Just listen to the answers and play the video again for the correct answer.
ఇక్కడ విడియోని ఆపండి మరియు సరైన జవాబు కోసం వీడియోని మర౉క్సారి play చేయండి.
5. To stop video time at 3 minute 33 seconds in VLC Media Player.

Stop video here and ask if they know what is the correct method of switching on the computer?

Just listen to the answers and play the video again for the correct answer.

6. To stop video time at 3 minute 43 seconds in VLC Media Player.

Stop video here and ask students to power on the computer.

Now just check if everyone has done so and play the video again.
7. To stop video time at 4 minute 34 seconds in VLC Media Player.

Stop video here and ask what is the difference between Mouse and Touchpad? ఒక్సారి చెక్ చేయండి.

Just listen to the answers and play the video again for the correct answer.

8. To stop video time at 4 minute 51 seconds in VLC Media Player.

Stop video here and ask how many buttons are there on a mouse?

Just listen to the answers and play the video again for the correct answer.
9. To stop video time at 5 minute 38 seconds in VLC Media Player.

Stop video here and ask why we use Mouse and Touchpad?
ఇక్కడ వీడియో ని ఆపండి, మనం మూడులు మరియు టాక్షపాడు ఎలా ఉపయోగిసాం?
Just listen to the answers and play the video again for the correct answer.

10. To stop video time at 6 minute 58 seconds in VLC Media Player.

Stop video here and ask what will we learn today?
ఇక్కడ వీడియో ని ఆపండి ఈ రోజు మనం ఏమి నేర్థు కుంటాము?
Just listen to the answers and play the video again for the correct answer.
11. To stop video time at 7 minute 14 seconds in VLC Media Player.

Stop video here and ask students if they know what is Writer?

Just listen to the answers and play the video again for the correct answer.

12. To stop video time at 8 minute 26 seconds in VLC Media Player.

Stop video here and ask what are the differences between Open Office Writer and MS Office Word?

Just listen to the answers and play the video again for the correct answer.
13. To stop video time at 10 minute 02 seconds in VLC Media Player.
Stop video here and ask how to open writer/text document files?
Just listen to the answers and play the video again for the correct answer.
Ask the students whether they've opened the writer file or not?

14. To stop video time at 10 minute 17 seconds in VLC Media Player.
Stop video here and ask students to click on the ‘Start button’ as shown in the video.
Ask them to click on the All program option and then click on ‘Accessory’ option as shown in the video.

15. To stop video time at 10 minute 38 seconds in VLC Media Player.
Stop video here and ask students to click on the All program option and then click on ‘Accessory’ option as shown in the video.

16. To stop video time at 11 minute 20 seconds in VLC Media Player.
Stop video here and students to click on the Open office and then select open office writer.
Now just check whether they’ve opened writer file or not?
17. To stop video time at 15 minute 43 seconds in VLC Media Player.
Stop video here and ask students whether they have all understood about Title bar or not?
ఇక్కడ వీడియోని ఆపండి విద్యార్థులు తెలియాం లాంటి Title bar గా ఏందుకు మేలు చేస్తాం ఇస్తాం తాను?
Just listen to the answers and play the video again for the correct answer.
అడగాండి విన్యాసాన్ని విచిత్రించి వాటిని అడగండి.

18. To stop video time at 15 minute 53 seconds in VLC Media Player.
Stop video here and ask them if they know about ‘Menu bar’?
ఇక్కడ వీడియోని ఆపండి వాటిని ‘Menu bar’ గా ఈ పరిస్థితి ఇస్తాం?
Just listen to the answers and play the video again for the correct answer.
అడగాండి విన్యాసాన్ని విచిత్రించి వాటిని అడగండి.
19. To stop video time at 17 minute 04 seconds in VLC Media Player.

Stop video here and ask them if they know about ‘Standard toolbar’?
Sruthi విడియోని ఆపండి వాళ్ళ కి ‘Standard toolbar’ రెండు సేకరించండి?
అంటే అంటాము?
Just listen to the answers and play the video again for the correct answer.
అని అడగండి పాటు సరిపి పరిచయం మిగిలి మరుంటకు ప్లే చేయండి.

20. To stop video time at 17 minute 42 seconds in VLC Media Player.

Stop video here and ask them if they know about ‘Formatting toolbar’?
ఇక్కడ విడియోని ఆపండి వాళ్ళ కి ‘Formatting toolbar’ రెండు సేకరించండి?
అంటే అంటాము?
Just listen to the answers and play the video again for the correct answer.
అని అడగండి పాటు సరిపి పరిచయం మిగిలి మరుంటకు ప్లే చేయండి.
21. To stop video time at 19 minute 15 seconds in VLC Media Player.

Stop video here and ask why we use Alphabets keys?
ఇక్కడ వీడియోని ఆపండి మనము Alphabets keys ని ఎందుకు ఉపయోగిసాం?
Just listen to the answers and play the video again for the correct answer.
జవాబులని వినండి మరియు సరైన జవాబు కోసం వీడియో మరొక్కసారి చేయండి.

22. To stop video time at 19 minute 35 seconds in VLC Media Player.

Stop video here and ask why we use Number keys?
ఇక్కడ వీడియోని ఆపండి మనము Number keys ని ఎందుకు ఉపయోగిసాం?
Just listen to the answers and play the video again for the correct answer.
జవాబులని వినండి మరియు సరైన జవాబు కోసం వీడియో మరొక్కసారి చేయండి.

23. To stop video time at 19 minute 52 seconds in VLC Media Player.

Stop video here and ask which Specials keys are there in keyboard?
ఇక్కడ వీడియోని ఆపండి keyboard లో ఉన్న Specials keys విశేషాలు? అంటే అంటే కాదు.
Just listen to the answers and play the video again for the correct answer.
వీడియోని మరియు సరి జవాబు కోసం వీడియోని మర్యాది చేయండి.
24. To stop video time at 20 minute 20 seconds in VLC Media Player.

Stop video here and ask why we use Spacebar key?
ఇక్కడ వీడియోని ఆపండి మనము Spacebar key ని ఎందుకు ఉపయోగిసాం? అంటే అంటే కాదు.
Just listen to the answers and play the video again for the correct answer.
వీడియోని మరియు సరి జవాబు కోసం వీడియోని మర్యాది చేయండి.
25. To stop video time at 20 minute 43 seconds in VLC Media Player.
Stop video here and ask if they can tell what is the ‘Backspace button’ used for?
ఇక్కడ వీడియోని ఆపండి మీరు ఎందుకు ఉపయోగిస్తే మీరు వాల్లి చేస్తారు?
Just listen to the answers and play the video again for the correct answer.
అని అడగండి.

26. To stop video time at 21 minute 02 seconds in VLC Media Player.

Stop video here and ask if they can tell what is the ‘Delete button’ used for?
ఇక్కడ వీడియోని ఆపండి మీరు ఎందుకు ఉపయోగిస్తే మీరు వాల్లి చేస్తారు?
Just listen to the answers and play the video again for the correct answer.

27. To stop video time at 21 minute 24 seconds in VLC Media Player.
Just listen to the answers and play the video again for the correct answer.

28. To stop video time at 21 minute 48 seconds in VLC Media Player.

Stop video here and ask if they can tell what is the ‘Arrow keys’ used for?

Just listen to the answers and play the video again for the correct answer.

29. To stop video time at 23 minute 02 seconds in VLC Media Player.
Stop video here and ask students to type the given alphabets as shown in the video and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యార్థులని వీడియోలొ చూపించిన విధ్ముగా టైప్ చేయమనండి. తర్థవాత వీడియోని మరోక్సారి play చేయండి.

30. To stop video time at 24 minute 13 seconds in VLC Media Player.
Stop video here and ask students to type as shown in the video and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యార్థులని వీడియోలొ చూపించిన విధ్ముగా టైప్ చేయమనండి. తర్థవాత వీడియోని మర౉క్సారి play చేయండి.

31. To stop video time at 24 minute 43 seconds in VLC Media Player.
Stop video here and ask students to type as shown in the video.

ఇక్కడ వీడియోని ఆపండి, విద్యార్థులని వీడియోలొ చూపించిన విధ్ముగా టైప్ చేయమనండి. 
Now just check if everyone has done so and play the video again.

ఇప్పుడు అందర్థ చేశారొ లేదో చెక్ చేసి వీడియోని మర౉క్సారి play చేయండి.

32. To stop video time at 25 minute 45 seconds in VLC Media Player.
Stop video here and ask students to type numbers as shown in the video.

ఇక్కడ వీడియోని ఆపండి, విద్యార్థులని వీడియోలొ చూపించిన విధ్ముగా నంబర్స్ టైప్ చేయమనండి.
Now just check if everyone has done so and play the video again.

ఇప్పుడు అందర్థ చేశారొ లేదో చెక్ చేసి వీడియోని మర౉క్సారి play చేయండి.
33. To stop video time at 25 minute 59 seconds in VLC Media Player.

Stop video here and ask students to type out their name and then play the video again.

34. To stop video time at 26 minute 39 seconds in VLC Media Player.

Stop video here and ask students to type as shown in the video and then play the video again.

35. To stop video time at 27 minute 03 seconds in VLC Media Player.

Stop video here and ask students to bring the cursor to the middle of the line as shown in the video and then play the video again.

36. To stop video time at 27 minute 15 seconds in VLC Media Player.

Stop video here and ask students to erase the line with help of the ‘Backspace button’ as shown in the video and then play the video again.

37. To stop video time at 27 minute 24 seconds in VLC Media Player.
Stop video here and ask students to erase the line with help of the ‘Backspace button’ as shown in the video.

ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధముగా ‘Backspace button’ సహాయంతో లైన్ ని చెర్పమనండి. తర్థవాత వీడియోని మర౉క్సారి play చేయండి.

Now just check if everyone has done so and play the video again.

ఇప్పు అందర్థ చేశారొ లేదో చెక్ చేసి వీడియోని మర౉క్సారి play చేయండి.

38. To stop video time at 29 minute 02 seconds in VLC Media Player.
Stop video here and ask students to type alphabets in capital letters with help of ‘Caps lock’ button and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధముగా టైప్ చేయమనండి తర్థవాత వీడియోని మర౉క్సారి play చేయండి.

39. To stop video time at 29 minute 19 seconds in VLC Media Player.
Stop video here and ask students to type as shown in the video.

ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధముగా టైప్ చేయమనండి తర్థవాత వీడియోని మర౉క్సారి play చేయండి.

40. To stop video time at 29 minute 29 seconds in VLC Media Player.
Stop video here and ask students to type as shown in the video and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధముగా టైప్ చేయమనండి తర్థవాత వీడియోని మర౉క్సారి play చేయండి.

41. To stop video time at 29 minute 33 seconds in VLC Media Player.
Stop video here and ask students to type as shown in the video.

ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధముగా టైప్ చేయమనండి.

Now just check if everyone has done so and play the video again.
42. To stop video time at 31 minute 20 seconds in VLC Media Player.
Stop video here and ask students to type symbols and then play the video again.

43. To stop video time at 31 minute 33 seconds in VLC Media Player.
Stop video here and ask students to type as shown in the video.
Now just check if everyone has done so and play the video again.

44. To stop video time at 31 minute 51 seconds in VLC Media Player.
Stop video here and ask students to close the writer and then play the video again.

45. To stop video time at 32 minute 09 seconds in VLC Media Player.
Stop video here and ask students to click on the ‘Close button’ as shown in the video and then play the video again.

46. To stop video time at 32 minute 31 seconds in VLC Media Player.
Stop video here and ask students to click on ‘Discard’ button as shown in the video and then play the video again.

47. To stop video time at 32 minute 43 seconds in VLC Media Player.
Stop video here and ask them if they know how to shut down the computer?

Just listen to the answers and play the video again for the correct answer.

48. To stop video time at 33 minute 00 seconds in VLC Media Player.
Stop video here and ask students to click on the ‘Start button’ as shown in the video.

49. To stop video time at 33 minute 10 seconds in VLC Media Player.
Stop video here and ask students to click on the ‘Shut down’ option as shown in the video.
Complete teacher’s manual for Open office writer 1 Class 2
Class 2 Summaries

✓ What is software and its types.
  Software అంటే ఏమిటి మరియు దానిలోని రకాలు ఏమిటి.

✓ About Open Office.
  open office మహిళా.

✓ What is Writer?
  Writer అంటే ఏమిటి?

✓ Difference between touchpad and mouse.
  Touchpad మరియు mouse మధ్య ఉన్న తేడాలు

✓ Open your laptop/notebook and switch on.
  మీ laptop/notebook ని open చేసి switch on చేయండి.

✓ How to open writer file?
  Writer file ని open చేయాలి?

✓ What is keyboard?
  Keyboard అంటే ఏమిటి?

✓ How to type alphabets, numbers and symbols in writer.
  ఆల్ఫాబెట్స్, నంబర్స్, సింబల్స్ ని writer లో ఎలా ట ఎప్ చేయాలి?

✓ How to shut down computer.
  కంప్యూటర్స్ ని ఎలా shut down చేయాలి?

Now let’s start video.
  ఇప్పుడు వీడియోని ముదలుపెడదాము.
50. To stop video time at 1 minute 10 seconds in VLC Media Player.

Stop video here and ask if they can tell what they learnt in previous class?

ఇక్కడ వీడియోని ఆపండి, అంటే మార్పు దృశ్యం చదివాలంటే మీ ఆశ్చర్యాన్ని చూపాలి? అంటే మితం.

Just listen to the answers and play the video again for the correct answer.

51. To stop video time at 1 minute 30 seconds in VLC Media Player.

Stop video here if they know what is ‘What is Writer’?

ఇక్కడ వీడియోని ఆపండి, Writer అంటే వెలుతుంది ఉదయగిరి? అంటే మితం.

Just listen to the answers and play the video again for the correct answer.

వాడించిన విద్యార్థుల మీద ఇందులో వాళ్ళకు తెలుసు వారానికి నిర్ధారించండి ప్లే చేయండి.
52. To stop video time at 1 minute 30 seconds in VLC Media Player.
Stop video here and ask what is Open office used for.

ఇక్కడ వీడియో ఆపండి, Open office ని ఎందుకు ఉపయోగిస్తారు? అని అడగండి.
Just listen to the answers and play the video again for the correct answer.

53. To stop video time at 2 minute 15 seconds in VLC Media Player.

Stop video here and ask them if they know what is Open Office?

ఇక్కడ వీడియో ఆపండి, Open Office అంటే ఏమిటో వాళ్ళ కీ తెలుసా?

Just listen to the answers and play the video again for the correct answer.

54. To stop video time at 2 minute 30 seconds in VLC Media Player.

Stop video here and ask what is ‘Software’?
55. To stop video time at 3 minute 26 seconds in VLC Media Player.

Stop video here and ask what is ‘Title bar’?
అంటే వీడియో తప్పిస్తుంది ‘Title bar’ అంటే విషయం? అంటే అంగానా?
Just listen to the answers and play the video again for the correct answer.
విడియో నుండి నిలువుకోండి మరియు సరైన జవాబు కోసం వీడియోని మరొక్సారి
play చేయండి.

56. To stop video time at 3 minute 45 seconds in VLC Media Player.

Stop video here and ask what is keyboard and how many keys are there in keyboard?
అంటే వీడియో తప్పిస్తుంది keyboard అంటే విషయం keyboard ముందు ఎని మేలు ఉంటూ?
Just listen to the answers and play the video again for the correct answer.
విడియో నుండి నిలువుకోండి మరియు సరైన జవాబు కోసం వీడియోని మరొక్సారి
play చేయండి.
Just listen to the answers and play the video again for the correct answer.

57. To stop video time at 4 minute 48 seconds in VLC Media Player.

Stop video here and ask which key you would use to type in the next line?

58. To stop video time at 5 minute 06 seconds in VLC Media Player.

Stop video here and ask why do we use arrow keys and how many types of 'Arrow' keys are there?
Just listen to the answers and play the video again for the correct answer.
వాళ్ళలు జవాబులను వినండి మరియు సరైన జవాబు కోసం వీడియోని మర౉క్సారి చేయండి.

59. To stop video time at 5 minute 33 seconds in VLC Media Player.

Stop video here and ask if they have to type in Capital letters what will they need to do?
ఇక్కడ వీడియోని ఆపండి కాపిటల్ లెటిర్స్ లొ టైప్ చేయాలంటే వాళ్ళలు ఎలా చేసాయి?
Just listen to the answers and play the video again for the correct answer.
వాళ్ళలు జవాబులను వినండి మరియు సరైన జవాబు కోసం వీడియోని మర౉క్సారి చేయండి.

60. To stop video time at 6 minute 10 seconds in VLC Media Player.

Stop video here and ask if they have to type symbols, how will they do that?
ఇక్కడ వీడియోని ఆపండి సింబల్స్ లొ టైప్ చేయాలంటే వాళ్ళలు ఎలా చేసాయి?

27
Just listen to the answers and play the video again for the correct answer.

61. To stop video time at 7 minute 10 seconds in VLC Media Player.

Stop video here and ask what will they learn today?

Just listen to the answers and play the video again for the correct answer.

62. To stop video time at 07 minute 17 seconds in VLC Media Player.

Stop video here and ask students to type the given paragraph.

Now just check whether they’ve opened writer file or not?

63. To stop video time at 07 minute 25 seconds in VLC Media Player.

Stop video here and ask students to type the given paragraph.
64. To stop video time at 7 minute 37 seconds in VLC Media Player.

Stop video here and ask students to power on the computer.

ఇప్పు డు వాళ్ళళ writer file ని open చేశారొ లేదో చెక్ చేయండి.

Now just check if everyone has done so and play the video again.

65. To stop video time at 8 minute 01 seconds in VLC Media Player.

Stop video here and ask students to click on the ‘Start button’ as shown in the video and then play the video again.

66. To stop video time at 8 minute 33 seconds in VLC Media Player.

Stop video here and ask students to click on the Open office and then select open office writer.

Now just check whether they’ve opened writer file or not?
67. To stop video time at 9 minute 08 seconds in VLC Media Player.

Stop video here and ask students to close the writer and then play the video again.

68. To stop video time at 9 minute 34 seconds in VLC Media Player.

Stop video here and ask students to click on the ‘Close button’ as shown in the video and then play the video again.

69. To stop video time at 09 minute 58 seconds in VLC Media Player.

Stop video here and ask students to click on ‘Discard’ button as shown in the video and then play the video again.
70. To stop video time at 10 minute 10 seconds in VLC Media Player.

Stop video here and ask students to click on the ‘Shut down’ option as shown in the video and then play the video again.

ఇక్కడ వీడియోని ఆపండి విద్యార్థులని విధ్ముగా Shut down’ option పైన కి ిక్ చేయమనండి.తర్థవాత వీడియోని మర౉క్సారి play చేయండి.
Complete teacher’s manual for Writer 1 Class 3
Class 3 Summaries

✓ Open your laptop/notebook and switch it on.
   మీ laptop/notebook ను అప్పగించి క్షేత్రంలో చేయండి.

✓ How to open Writer file and operate it?
   Writer file ని ఎలా open చేయాలి మరియు ఆప్రేట్స చేయటం ఎలా?

✓ How to change font style of paragraph?
   పాటా ఫాంట్ స్టైల్ ని ఎలా మారాలి?

✓ How to change font size of paragraph?
   పాటా ఫాంట్ సైస్ ని ఎలా మారాలి?

✓ How to do bold?
   Bold ని ఎలా చేయాలి?

✓ How to do italic?
   Italics ని ఎలా చేయాలి?

✓ How to do underline?
   Underline ని ఎలా చేయాలి?

✓ How to shut down computer?
   కంప్యూటర్స్ ని ఎలా shut down చేయాలి?

Now let’s start class.
ఇప్పుడు కా స్నానానికి ప్రారంభం చేసి వచ్చాము.
71. To stop video time at 23 seconds in VLC Media Player.

Stop video here and ask what is menu bar?
వీడియోని ఆపి menu bar అంటే ఎంతమాది? అది అంటే ఎంతమాది?
Just listen to the answers and play the video again for the correct answer.
వీడియో ఆపి మరియు సరైన జవాబు కోసం వీడియోని మరుక్సారి play చేయండి.

72. To stop video time at 1 minute 11 seconds in VLC Media Player.

Stop video here and ask why we use standard tool bar?
వీడియోని ఆపి standard tool bar అంటే ‘Standard tool bar’ ని ఎందుకు ఉపయోగిసాయాం? అది అంటే ఎంతమాది?
Just listen to the answers and play the video again for the correct answer.
వీడియో ఆపి మరియు సరైన జవాబు కోసం వీడియోని మరుక్సారి play చేయండి.
73. To stop video time at 1 minute 39 seconds in VLC Media Player.

Stop video here and ask why we use formatting tool bar?
ఇక్కడ వీడియోని ఆపండి ‘formatting tool bar’ ని ఎందుకు ఉపయోగిసాా ము?

Just listen to the answers and play the video again for the correct answer.
అనంతర మండి వీడియోని ఆపండి మరోక్సారి play చేయండి.

74. To stop video time at 2 minute 25 seconds in VLC Media Player.

Stop video here and ask students to switch on the computer and then play the video again.
ఇక్కడ వీడియోని ఆపండి విద్యా ర్థులని కంపూా టర్స ని సిస్ చ్ ఆన్ చేయమనండి తర్థవాత వీడియోని మర౉క్సారి play చేయండి.
75. To stop video time at 3 minute 01 seconds in VLC Media Player.
   Stop video here and ask students to click on the ‘Start button’ as shown in the video and then play the video again.

76. To stop video time at 3 minute 40 seconds in VLC Media Player.
   Stop video here and ask students to click on the Open office and then select open office writer.

77. To stop video time at 4 minute 33 seconds in VLC Media Player.
   Stop video here and ask what will learn today?

   Just listen to the answers and play the video again for the correct answer.
78. To stop video time at 4 minute 40 seconds in VLC Media Player.

Stop video here and ask students to look in front of the screen and ask what is this called?

ఇక్కడ వీడియోని ఆపండి విద్యా ర్థులని వాళ్ళ ఎదుర్థగా ఉనన స్క్సీకని చూడమని ఏమంటార్థం? అంటే అంటే అంటే.

79. To stop video time at 4 minute 47 seconds in VLC Media Player.

Stop video here and ask what do we use a ‘Ruler’ for?

ఇక్కడ వీడియోని ఆపండి ‘Ruler’ ని ఎందుకు ఉప్యోగిసారు? అంటే అంటే.

Just listen to the answers and play the video again for the correct answer.

80. To stop video time at 5 minute 27 seconds in VLC Media Player.

Stop video here and ask what is status bar?

ఇక్కడ వీడియోని ఆపండి status bar అందుకు ఎంటే? అంటే అంటే.

Just listen to the answers and play the video again for the correct answer.
81. To stop video time at 6 minute 01 seconds in VLC Media Player.

Stop video here and ask why we use drawing bar?
Why we use drawing bar? Then listen to the answers and play the video again for the correct answer.

82. To stop video time at 6 minute 37 seconds in VLC Media Player.

Stop video here and ask what is text boundaries?
What is text boundaries? Then listen to the answers and play the video again for the correct answer.
83. To stop video time at 7 minute 01 seconds in VLC Media Player.

Stop video here and ask students to type the given paragraph which is shown in video.

The Wolf and the Shepherd Boy
A village was near a forest. A shepherd boy used to graze his sheep there. He was very foolish and a liar. One day he thought to play a joke. He started crying at the top of his voice Wolf! Wolf! it was a white lie. On hearing his cries all the villagers came running with sticks to help him. On reaching there they found no wolf. Instead the shepherd laughed at them. They understood that the boy had fooled them. They returned to their houses.

84. To stop video time at 7 minute 20 seconds in VLC Media Player.

Stop video here and ask the students, if they know what to do before any formatting?

అంటే వింతలు అభివృద్ధి, విద్యార్థులు వాటిని formatting చేసాంటాయి మేము నేటిని రద్దు చేయండి? అంటే అభివృద్ధి.
Just listen to the answers and play the video again for the correct answer.

హైసాగ జవాబులని మాత్రమ నీడని హైసాగ జవాబుల విడియో మరొకసారి play చేయండి.

85. To stop video time at 7 minute 47 seconds in VLC Media Player.

Stop video here and ask students how many methods are there to select the paragraph.

ఇక్కడ వీడియోని ప్రారంభించండి, విద్యార్థులు పేరాని సెలెక్ట్ చేసినప్పటి ఎన్ని
పదదతులు ఉన్న యి?

86. To stop video time at 9 minute 06 seconds in VLC Media Player.

Stop video here and ask them to select the paragraph by using shortcut command and then play the video again.

ఇక్కడ వీడియోని ప్రారంభించండి, విద్యార్థుల ఫికిలు పేరాని సెలెక్ట్ చేసినప్పటి ఎన్ని
పదదతులు ఉన్న యి?

Now just check have they selected the paragraph or not.

ఇప్పుడు వాళ్ళు పేరాని సెలెక్ట్ నానిండి అని చెక్ చేయండి.

87. To stop video time at 11 minute 19 seconds in VLC Media Player.

Stop video here and ask the students to select the paragraph by using touch pad /mouse and then play the video.

ఇప్పుడు వాళ్ళు పేరాని సెలెక్ట్ నానిండి అని చెక్ చేయండి.
88. To stop video time at 11 minute 19 seconds in VLC Media Player.
Stop video here and check if they have selected the paragraph or not and then play the video.

89. To stop video time at 11 minute 36 seconds in VLC Media Player.
Stop video here and ask them to unselect the paragraph as shown in video and then play the video.

90. To stop video time at 14 minute 22 seconds in VLC Media Player.
Stop video here and ask them to select the paragraph by using shift and arrow keys and then play the video.

91. To stop video time at 14 minute 23 seconds in VLC Media Player.
Stop video here and check whether they have selected paragraph or not and then play the video again.

92. To stop video time at 15 minute 20 seconds in VLC Media Player.
Stop video here and ask students to change the font style and then play the video again.

93. To stop video time at 16 minute 18 seconds in VLC Media Player.
Stop video here and ask students to select the whole paragraph as shown in the video and then play the video again.

94. To stop video time at 16 minute 35 seconds in VLC Media Player.
Stop video here and ask students to click on the ‘Font name’ option as shown in the video and then play the video again.

95. To stop video time at 17 minute 18 seconds in VLC Media Player.
Stop video here and ask students to select any font style as shown in the video and then play the video again.

Now just check whether the students changed the font style or not and then play the video again.

96. To stop video time at 18 minute 21 seconds in VLC Media Player.
Stop video here and ask students to select the whole paragraph as shown in the video and then play the video again.
ఇక్కడ వీడియోని ఆపండి, విద్యార్థుల విధముగా పేరా అంతా సెలెక్షన్ చేయండి.

97. తర్థవాత వీడియోని మరుక్సారి play చేయండి.

98. తర్థవాత వీడియోని మరుక్సారి play చేయండి.

99. తర్థవాత వీడియోని మరుక్సారి play చేయండి.

Stop video here and ask students to click on the ‘Font Size’ option as shown in the video and then play the video again.

Now just check whether they’ve changed font size or not and then play the video again.

Stop video here and ask how to make text Bold/dark?

Just listen to the answers and play the video again for the correct answer.

నాయి వింతానికి భారతి సాచి, విడియోని ఆపండి, విద్యార్థుల విధముగా మరుక్సారి play చేయండి.
100. **To stop video time at 19 minute 58 seconds in VLC Media Player.**
Stop video here and ask students to select the whole paragraph as shown in the video and then play the video again.

101. **To stop video time at 20 minute 25 seconds in VLC Media Player.**
Stop video here and ask students to make line/paragraph bold as shown in the video.

102. **To stop video time at 20 minute 41 seconds in VLC Media Player.**
Stop video here and ask students to remove the bold as shown in the video and then play the video again.

103. **To stop video time at 20 minute 46 seconds in VLC Media Player.**
Stop video here and ask how to make a line or a paragraph in ‘Italic’?

Just listen to the answers and play the video again for the correct answer.
104. **To stop video time at 21 minute 35 seconds in VLC Media Player.**
Stop video here and ask students to select the whole paragraph as shown in the video and then play the video again.

105. **To stop video time at 22 minute 13 seconds in VLC Media Player.**
Stop video here and ask students to do as shown in the video and then play the video again.

106. **To stop video time at 23 minute 13 seconds in VLC Media Player.**
Stop video here and ask students to select the whole paragraph as shown in the video and then play the video again.

107. **To stop video time at 23 minute 33 seconds in VLC Media Player.**
Stop video here and ask students to make line/paragraph bold as shown in the video.

108. **To stop video time at 23 minute 54 seconds in VLC Media Player.**
Stop video here and ask students to do as shown in the video.
Now just check and then play the video again.

**109. To stop video time at 24 minute 24 seconds in VLC Media Player.**

Stop video here and ask students to close the writer file and then play the video again.

**110. To stop video time at 25 minute 01 seconds in VLC Media Player.**

Stop video here and ask students to click on the close button as shown in the video and then play the video again.

**111. To stop video time at 25 minute 03 seconds in VLC Media Player.**

Stop video here and ask students to click on the discard button as shown in the video and then play the video again.
112. To stop video time at 25 minute 27 seconds in VLC Media Player.

Stop video here and ask students to shut down in the computer and then play the video again.
Complete teacher’s manual for Writer 1 Class 4
Class 4 Summaries

✓ Open your laptop/notebook and switch on.

మీ laptop/notebook ని open చేసి switch on చేయండి.

✓ How to open Writer file and operate it?

Writer file ని open చేయాలి మరియు ఆప్రేట్స చేయాలి?

✓ How to change font style of paragraph?

పారాగ్ాా Font Style ని మారాలి?

✓ How to change font size of paragraph?

పారాగ్ాా Font Size ని మారాలి?

✓ How to do bold?

Bold ని చేయాలి?

✓ How to do italic?

Italics ని చేయాలి?

✓ How to do underline?

Underline ని చేయాలి?

✓ How to shut down computer.

కంప్యయటర్స ని shut down చేయాలి.

Now let’s start class.

ఇప్పుడు కా స్ని ముదలుపెడదాము.
113. **To stop video time at 32 seconds in VLC Media Player.**

Stop video here and ask what is ruler?
ఇక్కడ వీడియోని ఆపండి, ruler అంటే ఎంతి? అంటే అంటే
Just listen to the answers and play the video again for the correct answer.
అని అడగండి

114. **To stop video time at 1minute 15 seconds in VLC Media Player.**

Stop video here and ask if they know in how many ways they can select text/paragraph?
ఇక్కడ వీడియోని ఆపండి, text/paragraph వాళ్ళలో ఎనిమిచ్చులో సెలెక్షన్ చేయవచ్చు వాళ్ళ కి తెలుసా
Just listen to the answers and play the video again for the correct answer.
అని అడగండి
115. **To stop video time at 1minute 32 seconds in VLC Media Player.**

Stop video here and ask why do we select text?

ఇక్కడ వీడియోని ఆపండి, మనము టెక్నికలు ఎందుకు మిస్టర్ ని పెనుకున్నాం?

Just listen to the answers and play the video again for the correct answer.

అని అడగండి.

116. **To stop video time at 1minute 43 seconds in VLC Media Player.**

Stop video here and ask why do we use Font Name?

ఇక్కడ వీడియోని ఆపండి, మనము 'Font Name' ఎందుకు ఉపయోగిసాం?

Just listen to the answers and play the video again for the correct answer.

అని అడగండి.
117. To stop video time at 1 minute 55 seconds in VLC Media Player.

Stop video here and ask if they know what do we use ‘Font size’ for?
प्रश्न की तरह पूछें और वीडियो फिर से खेलें जब उपर्युक्त उत्तर प्राप्त हो।

118. To stop video time at 2 minute 06 seconds in VLC Media Player.

Stop video here and ask if they know what do we use ‘Bold’ for?
प्रश्न की तरह पूछें और वीडियो फिर से खेलें जब उपर्युक्त उत्तर प्राप्त हो।

Just listen to the answers and play the video again for the correct answer.
119. To stop video time at 2 minute 18 seconds in VLC Media Player.

Stop video here and ask why do we use ‘Italics and Underline’?
Why do we use italics and underline options?
Just listen to the answers and play the video again for the correct answer.

120. To stop video time at 2 minute 36 seconds in VLC Media Player.

Stop video here and ask students to switch on the computer.
Now just check if everyone has done so and play the video again.
121. **To stop video time at 3 minute 34 seconds in VLC Media Player.**
Stop video here and ask students to find out the symbol of the open office on the desktop, take their pointer there and double click on the open office symbols as shown in the video and then play the video again.

122. **To stop video time at 3 minute 59 seconds in VLC Media Player.**
Stop video here and ask students to click on the text document option as shown in the video and then play the video again.

123. **To stop video time at 4 minute 07 seconds in VLC Media Player.**
Stop video here and check whether they’ve opened writer file or not and then play the video again.

124. **To stop video time at 4 minute 07 seconds in VLC Media Player.**
Stop video here and ask what will they learn today?
Just listen to the answers and play the video again for the correct answer.

Now just check if everyone has done so and play the video again.

Stop video here and ask students to type the given paragraph as shown in the video.

Now just check if everyone has done so and play the video again.

Stop video here and ask students to change the style of the font and then play the video again.
127. **To stop video time at 5 minute 39 seconds in VLC Media Player.**
Stop video here and ask students to select the whole paragraph with help of shortcut command as shown in the video and then play the video again.

128. **To stop video time at 6 minute 46 seconds in VLC Media Player.**
Stop video here and ask students to change the font style of the paragraph as shown in the video.

129. **To stop video time at 7 minute 03 seconds in VLC Media Player.**
Stop video here and ask students to change the font size of the text/paragraph and then play the video again.
To stop video time at 7 minute 39 seconds in VLC Media Player.
Stop video here and ask students to select the whole paragraph with help of shortcut command as shown in the video and then play the video again.

Now just check whether they’ve changed the size of paragraph or not and then play the video again.

To stop video time at 8 minute 28 seconds in VLC Media Player.
Stop video here and ask students to change the font size of the text as shown in the video.

Now just check whether they’ve changed the size of paragraph or not and then play the video again.

To stop video time at 8 minute 43 seconds in VLC Media Player.
Stop video here and ask students to make line Bold, Italic and Underline’ and then play the video again.
133. **To stop video time at 10 minute 09 seconds in VLC Media Player.**
Stop video here and ask students to select the line with help of the shift key and arrow key as shown in the video and then play the video again.

134. **To stop video time at 10 minute 30 seconds in VLC Media Player.**
Stop video here and ask students to make the line ‘Bold’ as shown in the video and then play the video again.

135. **To stop video time at 11 minute 56 seconds in VLC Media Player.**
Stop video here and ask students to select the line once again as shown in the video and then play the video again.

136. **To stop video time at 12 minute 15 seconds in VLC Media Player.**
Stop video here and ask students to make the line ‘Italic’ as shown in the video and then play the video again.

137. **To stop video time at 13 minute 35 seconds in VLC Media Player.**
Stop video here and ask students to select the line again as shown in the video and then play the video again.
138. **To stop video time at 13 minute 37 seconds in VLC Media Player.**

Stop video here and ask students to make the line underline as shown in the video.

Now just check whether they’ve done these formatting or not then play the video again.

139. **To stop video time at 13 minute 37 seconds in VLC Media Player.**

Stop video here and ask students to close the writer file and shut down the computer and then play the video again.
Complete teacher’s manual for Writer 1 Class 5
Class 5 Summaries

✓ Open your laptop/notebook and switch it on.

మీ laptop/notebook ను అందించండి.

✓ How to open Writer file and operate it.

Writer file ని ఎలా open చేయాలి మరియు ఆప్రేట్స చేయటం ఎలా?

✓ How to type paragraph in writer page.

writer page లో పారాగ్ాంపును ఎలా టైప్ చేయాలి?

✓ Revision of Software, Writer etc.,
Software, Writer ముదల్సినే అది యుద్ధించండి.

✓ Use of Alignment, Font Color, Highlighting color and Background Color.
Alignment, Font Color, Highlighting color మరియు Background Color options ఉప్యోగం

✓ How to Close Writer file.
Writer file ని ఎలా close చేయాలి.

✓ How to shut down computer.
కంప్యూటరు ని ఎలా shut down చేయాలి.

Now let’s start class.
ఇప్పుడు కాక సామర్థుడు ముదలుపెడదాము.
140. To stop video time at 32 seconds in VLC Media Player.

Stop video here and ask what did they learn in previous class?
ఇక్కడ వీడియోని ఆపండి, అంతా కాయలు కనుగొనండి సమయానికి ఎలా సాధించారో?
అని అడగండి.
Just listen to the answers and play the video again for the correct answer.
అనునాదం వినాయకం కాని అన్ని సమయంలో వివరించి మార్గాలనూ చేసుకోండి.

141. To stop video time at 46 seconds in VLC Media Player.

Stop video here and ask what is 'software'?
ఇక్కడ వీడియోని ఆపండి, Software అంటే ఏమిటి?
అని అడగండి.
Just listen to the answers and play the video again for the correct answer.
అనునాదం వినాయకం కాని అన్ని సమయంలో వివరించి మార్గాలనూ చేసుకోండి.
142. To stop video time at 1 minute 04 seconds in VLC Media Player.

Stop video here and ask what is other name of writer and how many ways we can open writer file?

143. To stop video time at 1 minute 19 seconds in VLC Media Player.

Stop video here and ask what is formatting tool bar?
144. **To stop video time at 1 minute 46 seconds in VLC Media Player.**

Stop video here and ask What is 'Text Boundaries'?

Just listen to the answers and play the video again for the correct answer.

145. **To stop video time at 2 minute 14 seconds in VLC Media Player.**

Stop video here and ask how many types of 'arrow keys' are there and what is the use of Arrow keys?

Just listen to the answers and play the video again for the correct answer.
146. To stop video time at 2 minute 46 seconds in VLC Media Player.

Stop video here and ask students to open writer file and then play the video again.

ఇక్కడ వీడియోని ఆపండి విద్యార్థులు మీరు వీడియో విడియో ఎదిగిన వీడియో మరొక మర్పు చేయండి.

147. To stop video time at 3 minute 26 seconds in VLC Media Player.

Stop video here and check whether they’ve opened writer file or not and then play the video again.

ఇక్కడ వీడియో ఎదిగిన వీడియో మరొక మర్పు చేయండి.

148. To stop video time at 3 minute 35 seconds in VLC Media Player.

Stop video here and ask what will they learn today?

ఇక్కడ వీడియో ఎదిగిన వీడియో మరొక మర్పు చేయండి.

Just listen to the answers and play the video again for the correct answer.
149. To stop video time at 4 minute 23 seconds in VLC Media Player.

Stop video here and ask what is ‘Alignment’ and how many types of alignment are there?

Just listen to the answers and play the video again for the correct answer.

150. To stop video time at 5 minute 18 seconds in VLC Media Player.

Stop video here and ask how to use ‘Alignment’?
Just listen to the answers and play the video again for the correct answer.

151. **To stop video time at 7 minute 53 seconds in VLC Media Player.**

Stop video here and ask students to use ‘Centre alignment’ as shown in the video and then play the video again.

152. **To stop video time at 9 minute 14 seconds in VLC Media Player.**

Stop video here and ask students to use ‘Right alignment’ as shown in the video and then play the video again.

153. **To stop video time at 10 minute 25 seconds in VLC Media Player.**

Stop video here and ask students to use ‘Justify alignment’ as shown in the video.

Now just check whether they’ve used the Alignment option or not and then play the video and then play the video again.

154. **To stop video time at 10 minute 35 seconds in VLC Media Player.**

Stop video here and ask students to delete the page whatever they had typed and then play the video again.
Stop video here and ask students to type the given paragraph as shown in the video.

The Selfish Dog
A farmer had an ox and a dog. The ox helped him in his fields and the dog watched the house at night. One evening the ox returned home very tired. He was very hungry. He went to the manger to eat hay. But he found the dog sitting on it. The dog barked at him and would not let him eat it. The ox said to the dog, “Please, get aside and let me eat the hay. It is of no use to you.”

Now just check whether they’ve typed the paragraph or not and then play the video again.

To stop video time at 10 minute 42 seconds in VLC Media Player.

Now type this paragraph.

Stop video here and ask students to select the whole paragraph as shown in the video and then play the video again.

To stop video time at 11 minute 23 seconds in VLC Media Player.

Click on the ‘Font color’ option as shown in the video and then play the video again.

To stop video time at 11 minute 31 seconds in VLC Media Player.
158. **To stop video time at 11 minute 35 seconds in VLC Media Player.**

Stop video here and ask students to change the font color of the text as shown in the video and then play the video again.

Now just check whether they’ve changed the font color or not and then play the video again.

159. **To stop video time at 12 minute 37 seconds in VLC Media Player.**

Stop video here and ask students to select the whole paragraph as shown in the video and then play the video again.

Now just check whether they’ve changed the font color or not and then play the video again.

160. **To stop video time at 12 minute 49 seconds in VLC Media Player.**

Stop video here and ask students to click on the ‘Highlighting color’ option as shown in the video and then play the video again.

Now just check whether they’ve changed the ‘Highlighting color’ or not and then play the video again.

161. **To stop video time at 13 minute 10 seconds in VLC Media Player.**

Stop video here and ask students to change the ‘Highlighting color’ of the text as shown in the video and then play the video again.

Now just check whether they’ve changed the ‘Highlighting color’ or not and then play the video again.
Stop video here and ask students to change the ‘Background color’ and then play the video again.

163. To stop video time at 14 minute 13 seconds in VLC Media Player.

Stop video here and ask students to select the whole paragraph as shown in the video and then play the video again.

164. To stop video time at 14 minute 23 seconds in VLC Media Player.

Stop video here and ask students to click on the ‘Background color’ option as shown in the video and then play the video again.

165. To stop video time at 14 minute 28 seconds in VLC Media Player.

Stop video here and ask students to change the ‘Background color’ of the text as shown in the video and then play the video again.
To stop video time at 14 minute 57 seconds in VLC Media Player.

Stop video here and ask students to insert the ‘Bullets’ as shown in the video and then play the video again.

To stop video time at 15 minute 42 seconds in VLC Media Player.

Stop video here and ask students to do as shown in the video and then play the video again.

To stop video time at 16 minute 52 seconds in VLC Media Player.

Stop video here and ask students to insert the ‘Numbering’ as shown in the video and then play the video again.

To stop video time at 17 minute 15 seconds in VLC Media Player.

Stop video here and ask students to do as shown in the video and then play the video again.

To stop video time at 17 minute 24 seconds in VLC Media Player.
Stop video here and ask students to insert numbering again as shown in the video and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధంగా ‘Numbering’ ని మరొక్సారి insert చేయండి. తర్వాత వీడియో మరొక్సారి play చేయండి.

171. To stop video time at 17 minute 34 seconds in VLC Media Player.

Stop video here and ask students to do as shown in the video and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధంగా చేసార్థు చేయండి. తర్వాత వీడియో మరొక్సారి play చేయండి.

Now just check whether they’ve inserted the ‘Bullets and Numbering’ or not and then play the video again.

ఇప్పుడు వాళ్ళళ ‘Bullets’ మరియు ‘Numbering’ insert చేశారో లేదో చెక్ చేయండి. తర్వాత వీడియో మరొక్సారి play చేయండి.

172. To stop video time at 17 minute 41 seconds in VLC Media Player.

Stop video here and ask students to close their writer file and then play the video again.

ఇక్కడ వీడియోని ఆపండి, నలుగురు మంది writer file కు close చేసార్థు. తర్వాత వీడియో మరొక్సారి play చేయండి.
173. To stop video time at 18 minute 39 seconds in VLC Media Player.

Stop video here and ask students to shut down a computer and then play the video again.

ఇక్కడ వీడియో ఆపండి, విద్యార్థులని క్షేత్రంగా shut down చేయండి లేదా హెచ్చరించండి. తరువాత వీడియో మరోక్సారి play చేయండి.
Complete teacher’s manual for writer 1 Class 6
Class 6 Summaries

✓ Open your laptop/notebook and switch it on.
   మీ laptop/notebook ని open చేసి switch on చేయండి.

✓ How to open writer file and operate it.
   Writer file ని ఎలా open చేయాలి మరియు ఆప్రేట్స చేయటం ఎలా?

✓ How to use font name?
   Font name ని ఎలా ఉప్యోగ్ించాలి?

✓ How to use font size?
   Font Size ని ఎలా ఉప్యోగ్ించాలి?

✓ How to use alignment?
   Alignment ని ఎలా ఉప్యోగ్ించాలి?

✓ Why we use ‘bold’, ‘italics’ and ‘underline’?
   మన్ను bold’, ‘italics’ మరియు ‘underline’ ని ఎందుకు ఉప్యోగిసాయాము?

✓ How to use ‘font color’, ‘highlight color’ and ‘background color’?
   ‘Font color’ ‘highlight color’ మరియు ‘background color’ ని ఎలా
   ఉపయోగించాలి?

✓ How to shut down computer.
   కంప్యూటర్స ని ఎలా shut down చేయాలి.

Now let’s start class.
   ఇప్పుడు కాస్ ని ముదలుపెడదాము.
174. To stop video time at 1 minute 00 seconds in VLC Media Player.

Stop video here and ask why we use alignment?
ఇక్కడ వీడియోని ఆపండి, ‘Alignment’ ఎన్ని ర్కాలు?
Just listen to the answers and play the video again for the correct answer.
వినండి మరియు సరైన జవాబు కోసం వీడియోని మరొక్కొన్ని పేయండి.

175. To stop video time at 1 minute 26 seconds in VLC Media Player.

Stop video here and ask there are how many types of alignments?
ఇక్కడ వీడియోని ఆపండి, ‘Alignments’ ఎన్ని ర్కాలు?
Just listen to the answers and play the video again for the correct answer.
వినండి మరియు సరైన జవాబు కోసం వీడియోని మరొక్కొన్ని పేయండి.
176. To stop video time at 1 minute 43 seconds in VLC Media Player.

Stop video here and ask why do we use ‘Font color’?
ఇక్కడ వీడియోని ఆపండి మనం ఉపయోగిస్తాం ‘Font color’ ని ఎందుకు కట్టడానికి? అయితే అలాగా ఉండది.
Just listen to the answers and play the video again for the correct answer.
విడియో ని పూర్తించండి మరియు సరిపోయిన జవాబు కోసం వీడియోని మరొక్కడి చేయండి.

177. To stop video time at 1 minute 59 seconds in VLC Media Player.

Stop video here and ask what is difference between ‘Highlighting color’ and ‘Background color’?
ఇక్కడ వీడియోని ఆపండి విద్యార్థులపై ‘Highlighting color’ మరియు ‘Background color’ విభేదం ఎంతా ఉంటుంది అయితే అలాగి.
Just listen to the answers and play the video again for the correct answer.
విడియో ని పూర్తించండి మరియు సరిపోయిన జవాబు కోసం వీడియోని మరొక్కడి చేయండి.
178. To stop video time at 2 minute 37 seconds in VLC Media Player.

Stop video here and ask why we use bold and what is shortcut command for bold?

ఇక్కడ వీడియోని ప్రతిమాకు బోల్డ్ అనేది మనం బోల్డ్ చేస్తాం, అంటే బోల్డ్ ఎందుకు ఉపయోగిస్తాం?

Just listen to the answers and play the video again for the correct answer.

179. To stop video time at 2 minute 58 seconds in VLC Media Player.

Stop video here and ask what is shortcut command for italic?

ఇక్కడ వీడియోని ప్రతిమాకు ఇటికిలా ఆంటే, ఇటికిలా ఎందుకు ఉపయోగిస్తాం?

Just listen to the answers and play the video again for the correct answer.
180. **To stop video time at 3 minute 22 seconds in VLC Media Player.**

Stop video here and ask students to open a writer file and then play the video again.

ఇక్కడ వీడియోని ఆపండి, వాళ్ళళ writer file ని open చేశారో లేదో చెక్ చేసి వీడియోని మరొక్సారి పేయండి.

181. **To stop video time at 4 minute 03 seconds in VLC Media Player.**

Stop video here and check whether they have opened writer file or not and then play the video again.

ఇక్కడ వీడియోని ఆపండి, వాళ్ళళ writer file ని open చేసారు లేదో చెక్ చేసి వీడియోని మరొక్సారి పేయండి.

182. **To stop video time at 4 minute 54 seconds in VLC Media Player.**

Stop video here and ask have they opened writer file?

ఇక్కడ వీడియోని ఆపండి, వాళ్ళళ writer file ని open చేశారు? అంటారు.

Just listen to the answers and play the video again for the correct answer.
183. To stop video time at 5 minute 10 seconds in VLC Media Player.

Stop video here and ask students to type the given paragraph and then play the video again.

Now just check whether they’ve typed the paragraph or not and then play the video again.

184. To stop video time at 5 minute 25 seconds in VLC Media Player.

Now just check whether they’ve typed the paragraph or not and then play the video again.
185. **To stop video time at 6 minute 28 seconds in VLC Media Player.**
Stop video here and ask students to apply the left alignment as shown in video and then play the video again.

186. **To stop video time at 6 minute 49 seconds in VLC Media Player.**
Stop video here and ask students to apply the center alignment as shown in video and then play the video again.

187. **To stop video time at 7 minute 49 seconds in VLC Media Player.**
Stop video here and ask students to apply the right alignment as shown in video and then play the video again.

188. **To stop video time at 8 minute 42 seconds in VLC Media Player.**
Stop video here and ask students to apply the justify alignment as shown in video and then play the video again.

189. **To stop video time at 9 minute 02 seconds in VLC Media Player.**
Stop video here and ask if they are now familiar as to how to use Alignment?
Just listen to the answers and play the video again for the correct answer.

190. **To stop video time at 9 minute 22 seconds in VLC Media Player.**

Stop video here and ask students to select line and change the ‘Font color’ and then play the video again.

191. **To stop video time at 10 minute 13 seconds in VLC Media Player.**

Stop video here and ask students to select the line as shown in the video and then play the video again.

192. **To stop video time at 10 minute 34 seconds in VLC Media Player.**

Stop video here and ask students to change the font color of the line as shown in the video.

Now just check whether they’ve changed the font color or not and then play the video again.
193. **To stop video time at 10 minute 55 seconds in VLC Media Player.**

Stop video here and ask students to select the line and apply the ‘Highlighting color’ and then play the video again.

ఇక్కడ వీడియో ఆపండి, విద్యార్థులు విధించిన లైన్ లో ‘Highlighting color’ ని అప్లి చేయండి.

194. **To stop video time at 12 minute 02 seconds in VLC Media Player.**

Stop video here and ask students to select the line as shown in the video and then play the video again.

ఇక్కడ వీడియో ఆపండి, విద్యార్థులు వీడియోలొ చూపించిన విధించిన లైన్ ని సెలెక్ట్ చేయండి.

195. **To stop video time at 12 minute 30 seconds in VLC Media Player.**

Stop video here and ask students to apply highlighting colour in the line as shown in video and then play the video again.

ఇక్కడ వీడియో ఆపండి, విద్యార్థులు వీడియోలొ చూపించిన విధించిన లైన్ ని సెలెక్ట్ చేయండి.

Now just check whether they’ve changed the ‘Highlighting color’ or not and then play the video again.

ఇప్పుడు వీడియోని మరొక్సారి పేయండి. అప్పుడు ‘Highlighting color’ ని మరా రోజు చోట్లు విధించండి.

అప్పుడు వీడియోని మరొక్సారి పేయండి.
196. To stop video time at 12 minute 40 seconds in VLC Media Player.

Stop video here and ask them if they know what the selected icon is called?
Just listen to the answers and play the video again for the correct answer.

197. To stop video time at 12 minute 58 seconds in VLC Media Player.

Stop video here and ask students to change the background colour?
Just listen to the answers and play the video again for the correct answer.

198. To stop video time at 13 minute 50 seconds in VLC Media Player.
Stop video here and ask students to change the background colour as shown in the video.
Now just check whether they’ve changed the ‘background color’ or not and then play the video again.

To stop video time at 14 minute 17 seconds in VLC Media Player.

Stop video here and ask students to put the Bullets and Numbering on the line and then play the video again.

To stop video time at 14 minute 57 seconds in VLC Media Player.

Stop video here and ask students to do as shown in the video and then play the video again.

To stop video time at 15 minute 02 seconds in VLC Media Player.

Stop video here and ask students to click the Numbering as shown in the video and then play the video again.
To stop video time at 15 minute 25 seconds in VLC Media Player.
Stop video here and ask students to apply bullets on the line as shown in the video and then play the video again.

203. To stop video time at 15 minute 32 seconds in VLC Media Player.
Stop video here and ask students to click the Bullets as shown in the video and then play the video again.

204. To stop video time at 16 minute 04 seconds in VLC Media Player.
Stop video here and ask how to change the style of the writing?
Just listen to the answers and play the video again for the correct answer.

205. To stop video time at 16 minute 30 seconds in VLC Media Player.
Stop video here and ask students to select the line as shown in the video and then play the video again.
206. **To stop video time at 17 minute 04 seconds in VLC Media Player.**
Stop video here and ask students to change the ‘Font style’ as shown in the video and then play the video again.

207. **To stop video time at 17 minute 16 seconds in VLC Media Player.**
Stop video here and ask students to change the ‘Font size’ of the text and then play the video again.

208. **To stop video time at 17 minute 50 seconds in VLC Media Player.**
Stop video here and ask students to select the line as shown in the video and then play the video again.

209. **To stop video time at 18 minute 16 seconds in VLC Media Player.**
Stop video here and ask students to change the font size as shown in the video and then play the video again.
210. To stop video time at 18 minute 42 seconds in VLC Media Player.
Stop video here and ask students to select the line as shown in the video and then play the video again.
ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధ్ముగా లైన్ ని సెలెక్ చేయమనండి. తర్థవాత వీడియోని మర౉ ప్లే చేయండి.

211. To stop video time at 18 minute 56 seconds in VLC Media Player.
Stop video here and ask students to make the line ‘Bold’ as shown in the video and then play the video again.
ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధ్ముగా లైన్ ని ‘Bold’ చేయమనండి. తర్థవాత వీడియోని మర౉ ప్లే చేయండి.

212. To stop video time at 17 minute 04 seconds in VLC Media Player.
Stop video here and ask students to change the line in ‘Italics’ and then play the video again.
ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధ్ముగా లైన్ ని ‘Italics’ లోకి మర్పు చేయమనండి. తర్థవాత వీడియోని మర౉ ప్లే చేయండి.

213. To stop video time at 19 minute 40 seconds in VLC Media Player.
Stop video here and ask students to select the line as shown in the video and then play the video again.
ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధ్ముగా లైన్ ని సెలెక్ చేయమనండి. తర్థవాత వీడియోని మర౉ ప్లే చేయండి.

214. To stop video time at 19 minute 54 seconds in VLC Media Player.
Stop video here and ask students to change the line in the ‘Italics’ as shown in the video and then play the video again.
215. **To stop video time at 20 minute 03 seconds in VLC Media Player.**

Stop video here and ask how to do ‘Underline’?

Just listen to the answers and play the video again for the correct answer.

216. **To stop video time at 20 minute 27 seconds in VLC Media Player.**

Stop video here and ask students to select the line as shown in the video and then play video.

217. **To stop video time at 20 minute 44 seconds in VLC Media Player.**

Stop video here and ask students to make the line Underline’ as shown in the video and then play video.
218. To stop video time at 20 minute 54 seconds in VLC Media Player.

Stop video here and ask students to close a writer file and then play the video again.

219. To stop video time at 21 minute 54 seconds in VLC Media Player.

Stop video here and ask students to shutdown a computer and then play the video again.
Complete teacher’s manual for Writer 1 Class 7
Class 7 Summaries

✓ Open your laptop/notebook and switch on.
   మన్న లాప్టాప్‌ను ఓప్న చేసి ప్రారంభించండి.

✓ How to open writer file and operate it.
   Writer file ని ఎలా ఓప్నం చేయాలి మరియు ఆప్రేట్ చేయాలి?

✓ How to save document?
   Document ని ఎలా సేవ్ చేయాలి?

✓ How to open document?
   Document ని ఎలా ఓప్నం చేయాలి?

✓ How to take new page?
   కొత్త పేజ్ ని ఎలా ఓప్నం చేయాలి?

✓ What are recent documents?
   Recent documents ఎంచు లా ఉంటాయి?

✓ What is the difference between save and save as?
   save మరియు save as మధ్య ఉన్న తేడా ఎంచు లా ఉంటాయి?

✓ How to convert writer document into pdf document?
   Writer టాకుండా PDF లో మారాలి?

✓ How to shut down computer.

✓ కంప్యూటర్‌ని ఎలా శూట్ చేయాలి?

Now let’s start class.
ఇప్పుడు కార్లని ముదలుపెడదాము.
220. **To stop video time at 29 seconds in VLC Media Player.**

Stop video here and ask students to open a writer file and then play the video again.

221. **To stop video time at 1 minute 10 seconds in VLC Media Player.**

Stop video here and check whether they have opened writer file or not. Just check and play the video again.

222. **To stop video time at 2 minute 04 seconds in VLC Media Player.**

Stop video here and ask students to type the given paragraph which is shown in video.

Just check whether have they typed the paragraph or not and then play the video again.
223. To stop video time at 2 minute 50 seconds in VLC Media Player.

Stop video here and ask if they can tell why we use the ‘Save’ options?
డరేం మిస్టరు లేదా ప్యాడి సంపాదించారు?
Just listen to the answers and play the video again for the correct answer.
ఇప్పుడు ఉపయోగం దిద్దిన ద్రియ కనబడిన మందము కారణం చూడండి.

224. To stop video time at 3 minute 47 seconds in VLC Media Player.

Stop video here and check whether their pointer is on the file menu or not then play the video again.
డరేం మిస్టరు కండి, పార్శు పాలు ఫైల్ ముడు ఉంది?

225. To stop video time at 3 minute 59 seconds in VLC Media Player.

Stop video here and check whether they’ve clicked on save submenu and the box has appeared or not as shown in the video.
డరేం మిస్టరుయు అందుచితం, లేదా సంపాదించారు?
Just check and play the video again.
ఇప్పుడు ఉపయోగం దిద్దిన నిర్ణయఖ్యాతి మందము కార్యం చూడండి.

226. To stop video time at 4 minute 05 seconds in VLC Media Player.
Stop video here and ask students to type their name in the file name box as shown in the video and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యార్థులని వీడియో చూపించిన విధంగా file name box లో పేరు చూపించినప్పటి అనంతర వీడియోని మరుతుకు పేయండి.

227. To stop video time at 4 minute 44 seconds in VLC Media Player.
Stop video here and ask students to click on save option as shown in video and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యార్థులపై save option పైన కింద చేయండి. తరువాత వీడియోని మరుతుకు పేయండి.

228. To stop video time at 4 minute 57 seconds in VLC Media Player.
Stop video here and check whether they have saved writer file or not and then play the video again.

ఇక్కడ వీడియోని ఆపండి, writer file ని save చేశారో లేదా చెక్ చేశారో. అమరికంగా వీడియో మరుతుకు పేయండి.

229. To stop video time at 5 minute 15 seconds in VLC Media Player.

Stop video here and ask if they can tell why we use the ‘New’ option?

ఇక్కడ వీడియో ఆపండి, ‘New’ option ని ఎందుకు ఉపయోగిసారు లేదా వాళ్ళలు చెపుతారు?

Just listen to the answers and play the video again for the correct answer.

అందా లేదా తష్టీకి మాత్రమే వాళ్ళకు చెపుతారు అంటే వారి మాధ్యమం మరుతుకు పేయండి.
230. To stop video time at 5 minute 32 seconds in VLC Media Player.

Stop video here and ask if they can tell why do we get ‘New’ file?
ఇక్కడ వీడియోని ఆపండి మనము ‘New’ file ని ఎందుకు ఓవర్ చేసాం మో?
Just listen to the answers and play the video again for the correct answer.
Now just check whether they’ve got the new page or not and then play the video again.

231. To stop video time at 6 minute 29 seconds in VLC Media Player.

Stop video here and ask students to click on the ‘File menu’ as shown in the video and then play the video again.
Now just check whether they’ve got the new page or not and then play the video again.

232. To stop video time at 6 minute 44 seconds in VLC Media Player.

Stop video here and ask students to bring the pointer on the ‘New’ option and then click on the ‘Text document’ option as shown in the video.
Now just check whether they’ve got the new page or not and then play the video again.
233. **To stop video time at 6 minute 58 seconds in VLC Media Player.**

Stop video here and ask why we use open submenu?

Just listen to the answers and play the video again for the correct answer.

234. **To stop video time at 7 minute 39 seconds in VLC Media Player.**

Stop video here and ask students to click on the ‘File’ menu as shown in the video and then play the video again.

235. **To stop video time at 7 minute 44 seconds in VLC Media Player.**

Stop video here and ask students to search their file wherever they had saved file, and select the desired file and click on the ‘Open’ button as shown in the video and then play the video again.
236. To stop video time at 8 minute 14 seconds in VLC Media Player.
Now just check whether they’ve opened the file or not and then play the video again.

ఇక్కడ వీడియోని ఆపండి, వాళ్ళలు file ను open చేయాలనుకునన, అంటే వాళ్ళళ స్టార్ట్ చేసి 8 మినుట్టు 14 సెకండ్స్ వరకు వీడియో కట్టాలి.

237. To stop video time at 8 minute 29 seconds in VLC Media Player.

Stop video here and ask if they can tell what are ‘Recent Documents’?

ఇక్కడ వీడియో ఆపండి, ‘Recent Documents’ అంటే ఏమిటో వాళ్ళల చెపుతారో లేదా చెపుతారో అని చెక్ చేండి.

Just listen to the answers and play the video again for the correct answer.

238. To stop video time at 9 minute 05 seconds in VLC Media Player.

Stop video here and ask students to click on the ‘File’ menu as shown in the video and then play the video again.

ఇక్కడ వీడియో ఆపండి, వాళ్ళలు File menu పైన క్లిక్ చేయండి. అంటే ఉపప్రత్యేక సంఖ్య మారుతుంది.

239. To stop video time at 9 minute 25 seconds in VLC Media Player.

Stop video here and ask students to click on the ‘Recent documents’ and then select desired file which they want to open.

ఇక్కడ వీడియో ఆపండి, వాళ్ళలు ‘Recent Documents’ మార్క్ చేసి file ను ప్లే చేయండి.

Now just check if everyone has done so and play the video again.
240. To stop video time at 9 minute 52 seconds in VLC Media Player.

Stop video here and ask why we use ‘save as’ submenu.
Just listen to the answers and play the video again for the correct answer.

241. To stop video time at 11 minute 23 seconds in VLC Media Player.
Stop video here and ask students to type the line as shown in the video and then play the video again.

242. To stop video time at 11 minute 32 seconds in VLC Media Player.
Stop video here and ask students to click on file menu as shown in video and then play the video again.
243. To stop video time at 11 minute 36 seconds in VLC Media Player.
Stop video here and ask students to click on “save as” submenu as shown in video.
Now check whether a box has appeared or not and then play the video again.

244. To stop video time at 11 minute 54 seconds in VLC Media Player.
Stop video here and ask students to change file location and file name as shown in the video and then play the video again.

245. To stop video time at 12 minute 00 seconds in VLC Media Player.
Stop video here and ask students to click on save option as shown in video and then play the video again.

246. To stop video time at 12 minute 30 seconds in VLC Media Player.
Stop video here and ask them if they know what is full form of ‘PDF’?
ఇక్కడ వీడియోని ఆపండి, ‘PDF’ full form ఏమిటో చెలాసాం?
Just listen to the answers and play the video again for the correct answer.
అని అడగండి, మరియు సరైన జవాబు కోసం వీడియోని మరొక్సారి play చేయండి.
247. To stop video time at 12 minute 44 seconds in VLC Media Player.

Stop video here and ask why we use ‘PDF’ file?
ఇక్కడ వీడియోని ఆపండి, మనము ‘PDF’ file ని ఎందుకు ఉపయోగిసాయాము?
Just listen to the answers and play the video again for the correct answer.
అని అడగండి, మరియు సరైన జవాబు కోసం వీడియోని మరొక్సారి play చేయండి.
248. **To stop video time at 13 minute 10 seconds in VLC Media Player.**

Stop video here and ask if they can tell when do we use the ‘Export as PDF option?萌emons, మేనిమారు ‘Export as PDF option లేదా ఎప్పుడు వస్తుందో మనము అంటారు? అయితే అంటారు.

Just listen to the answers and play the video again for the correct answer.

249. **To stop video time at 14 minute 05 seconds in VLC Media Player.**

Stop video here and ask students to click on file menu as shown in video and then play the video again.

250. **To stop video time at 14 minute 15 seconds in VLC Media Player.**

Stop video here and ask students to click on the ‘export’ button as shown in the video and then play the video again.

251. **To stop video time at 14 minute 28 seconds in VLC Media Player.**

Stop video here and ask students to click on the ‘export’ button as shown in the video and then play the video again.

97
252. **To stop video time at 14 minute 55 seconds in VLC Media Player.**
Stop video here and ask students to give any address and also give the file and then click on the ‘save’ option as shown in the video and then play the video again.

253. **To stop video time at 15 minute 15 seconds in VLC Media Player.**
Stop video here and ask students to open the pdf file by double clicking as shown in the video.

254. **To stop video time at 15 minute 53 seconds in VLC Media Player.**
Stop video here and ask students to close the writer file and then play the video again.
255. To stop video time at 16 minute 44 seconds in VLC Media Player.

Stop video here and ask students to shutdown the computer and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యార్థులని shut down చేయండి. తరువాత వీడియోని మరొక సమయంలో ప్లే చేయండి.
Complete teacher’s manual for Writer 1 Class 8

Class 8 Summaries

- Open your laptop/notebook and switch on.
- How to open writer file and operate it.
- How to save document?
- How to open document?
- How to take a new page?
- What are recent documents?
- What is the difference between ‘save’ and ‘save as’?
- How to convert writer document into pdf document?
- How to shut down computer.

Now let’s start class.
256. To stop video time at 28 seconds in VLC Media Player.

Stop video here and ask them what we’ve learnt in previous class.

Just listen to the answers and play the video again for the correct answer.

257. To stop video time at 49 seconds in VLC Media Player.

Stop video here and ask why we use new submenu and what is shortcut command for this?

Just listen to the answers and play the video again for the correct answer.
258. To stop video time at 1 minute 15 seconds in VLC Media Player.

Stop video here and ask if they can tell what happens with ‘Open’ option and what is shortcut command for ‘open’?

259. To stop video time at 1 minute 40 seconds in VLC Media Player.

Stop video here and ask if they can tell the difference between ‘save’ and ‘save as’?
260. **To stop video time at 2 minute 28 seconds in VLC Media Player.**
Stop video here and ask if they can tell why we use ‘Export as pdf’ and what is the full form of pdf?

261. **To stop video time at 3 minute 11 seconds in VLC Media Player.**
Stop video here and ask students to open a writer file and then play the video again.

262. **To stop video time at 3 minute 53 seconds in VLC Media Player.**
Now just check whether they’ve opened writer or not and then play the video again.
263. To stop video time at 4 minute 49 seconds in VLC Media Player.

Stop video here and ask students to type the given paragraph as shown in the video and then play the video again.

264. To stop video time at 5 minute 08 seconds in VLC Media Player.

Now just check whether they’ve typed out the paragraph or not and then play the video again.

265. To stop video time at 5 minute 14 seconds in VLC Media Player.

Stop video here and ask if they know how to open a new file?

Just listen to the answers and play the video again for the correct answer.
266. **To stop video time at 5 minute 56 seconds in VLC Media Player.**

Stop video here and ask students to click on the ‘File’ menu as shown in the video and then play the video again.

267. **To stop video time at 6 minute 04 seconds in VLC Media Player.**

Stop video here and ask students to click on the ‘New’ option and then select the ‘Text document’ option as shown in the video and then play the video again.

Now just check whether they’ve taken the new file or not and then play the video again.

268. **To stop video time at 6 minute 32 seconds in VLC Media Player.**

Stop video here and ask students to open any saved file and then play the video again.
269. To stop video time at 6 minute 50 seconds in VLC Media Player.
Stop video here and ask students to click on the ‘File’ menu as shown in the video and then play the video again.
270. To stop video time at 6 minute 57 seconds in VLC Media Player.
Stop video here and ask students to click on the ‘Open’ option as shown in the video and then play the video again.
271. To stop video time at 7 minute 25 seconds in VLC Media Player.
Stop video here and ask students to select any file and click on the ‘Open’ button as shown in the video.
Now just check if everyone has done so and play the video again.
272. To stop video time at 7 minute 58 seconds in VLC Media Player.
Stop video here and ask if they can tell why we use ‘Recent documents’?
Just listen to the answers and play the video again for the correct answer.

273. **To stop video time at 8 minute 33 seconds in VLC Media Player.**
Stop video here and ask students to click on the ‘File’ menu as shown in the video and then play the video again.

274. **To stop video time at 8 minute 40 seconds in VLC Media Player.**
Stop video here and ask students to click on the ‘Recent documents’ and then select any file as shown in the video.

275. **To stop video time at 9 minute 17 seconds in VLC Media Player.**
Stop video here and ask students to save the file and then play the video again.

Now just check if everyone has done so and play the video again.
276. **To stop video time at 9 minute 44 seconds in VLC Media Player.**

Stop video here and ask students to click on the ‘File’ menu as shown in the video and then play the video again.

ఇక్కడ వీడియోని ఆపండి. విద్యార్థులను విడియో మీడియా ప్లేర్ లో ‘File’ మూలక క్లిక్ చేసి వీడియో పేరు చేయండి.

277. **To stop video time at 9 minute 52 seconds in VLC Media Player.**

Stop video here and ask students to click on the ‘Save’ option and then a box will appear as shown in the video and then play the video again.

ఇక్కడ వీడియోని ఆపండి. విద్యార్థులను విడియో మీడియా ప్లేర్ లో ‘Save’ మూలక క్లిక్ చేసి వీడియో పేరు చేయండి.

278. **To stop video time at 10 minute 08 seconds in VLC Media Player.**

Stop video here and ask students to select the desired location where they want to save their file and then play the video again.

ఇక్కడ వీడియోని ఆపండి. విద్యార్థులను విడియో మీడియా ప్లేర్ లో ‘Save’ మూలక క్లిక్ చేసి వీడియో పేరు చేయండి.

279. **To stop video time at 10 minute 36 seconds in VLC Media Player.**

Stop video here and ask students to give the file name and then select the ‘Save’ option as shown in the video and then play the video again.

ఇక్కడ వీడియోని ఆపండి. విద్యార్థులను విడియో మీడియా ప్లేర్ లో ‘Save’ మూలక క్లిక్ చేసి వీడియో పేరు చేయండి.

280. **To stop video time at 10 minute 50 seconds in VLC Media Player.**

Now just check whether they’ve saved file or not and then play the video again.

ఇక్కడ వీడియో పేరు చేసి విడియో పేరు చేయండి. విద్యార్థులను విడియో మీడియా ప్లేర్ లో ‘Save’ మూలక క్లిక్ చేసి వీడియో పేరు చేయండి.

108
281. To stop video time at 11 minute 05 seconds in VLC Media Player.

Stop video here and ask why do we use ‘Save as’ option?
Just listen to the answers and play the video again for the correct answer.

282. To stop video time at 12 minute 00 seconds in VLC Media Player.

Stop video here and ask students to type a line as shown in the video and then play the video again.

283. To stop video time at 12 minute 13 seconds in VLC Media Player.

Stop video here and ask students to click on the ‘File’ menu as shown in the video and then play the video again.

284. To stop video time at 12 minute 16 seconds in VLC Media Player.

Stop video here and check whether they’ve clicked on ‘save as’ submenu and the box has appeared or not as shown in the video.
Just check and play the video again.

285.   **To stop video time at 12 minute 30 seconds in VLC Media Player.**

Stop video here and ask students to type their name in the file name box and then click on the ‘Save’ button as shown in the video and then play the video again.

286.   **To stop video time at 12 minute 39 seconds in VLC Media Player.**

Now just check whether they’ve Saved the file or not and then play the video again.

287.   **To stop video time at 13 minute 09 seconds in VLC Media Player.**

Stop video here and ask students to change the file into pdf and then play the video again.

288.   **To stop video time at 13 minute 26 seconds in VLC Media Player.**

Stop video here and ask students to click on the ‘File’ menu and then click on the ‘Export as pdf’ option a box will appear as shown in the video and then play the video again.
289. **To stop video time at 13 minute 50 seconds in VLC Media Player.**

Stop video here and ask students to bring the pointer on the ‘Export’ button and click once as shown in the video and then play the video again.

290. **To stop video time at 14 minute 16 seconds in VLC Media Player.**

Stop video here and ask students to select any location where they want to save the pdf file and then give the file name and click on the ‘Save’ button as shown in the video and then play the video again.

291. **To stop video time at 14 minute 40 seconds in VLC Media Player.**

Stop video here and check whether they have made PDF file or not and then play the video again.
292. **To stop video time at 15 minute 01 seconds in VLC Media Player.**

Stop video here and ask students to close the writer file and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యార్థులని writer file ని close చేయమనండి. తర్వాత వీడియో మరోక్సారి play చేయండి.

293. **To stop video time at 15 minute 52 seconds in VLC Media Player.**

Stop video here and ask students to shutdown the computer and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యార్థులని computer ని shut down చేయమనండి. తర్వాత వీడియో మరోక్సారి play చేయండి.
Complete teacher’s manual for Writer 1 Class 9
Class 9 Summaries

✓ Open your laptop/notebook and switch on.
   మీ laptop/notebook ను ఓpen చేసి switch on చేయండి.

✓ How to open writer file and operate it.
   Writer file ని ఓpen చేయాలి మరియు ఆప్రేట్స చేయాలి?

✓ What is edit menu bar?
   Edit menu bar ఎంతికి విభాగం?

✓ Using Undo & Redo
   Undo & Redo ఉప్యోగించాలి.

✓ Using Copy& Paste
   Copy& Paste ఉప్యోగించాలి.

✓ Using Cut & Paste
   Cut & Paste ఉప్యోగించాలి.

✓ How to use Find & Replace?
   Find & Replace option ని ఉప్యోగించాలి?

✓ Short cut Command For all these options
   ఈ options ని ఉప్యోగించడానికి Short cut Commands.

✓ How to shut down computer.
   కంప్యూటర్స్ ని ఓpen చేయాలి?

Now let’s start class.
ఇప్పుడు కాలు స్థానానికి ముదలుపెడదాము.
To stop video time at 25 seconds in VLC Media Player.

Stop video here and ask What is Full Form of ‘PDF’?
ఇక్కడ వీడియోని ఆపండి, విద్యార్ధుల పై PDF Full Form వివరించాలనే ఒత్తిడి.
Just listen to the answers and play the video again for the correct answer.
అడగండి.

To stop video time at 38 seconds in VLC Media Player.

Stop video here and ask why we make ‘PDF’ File?
ఇక్కడ వీడియోని ఆపండి, మనం PDF’ File ని ఎందుకు చేసాం?
Just listen to the answers and play the video again for the correct answer.
అడగండి.
296. To stop video time at 57 seconds in VLC Media Player.

Stop video here and ask what is difference between ‘save’ and ‘save as’?
ఇక్కడ వీడియోని ఆపండి, ‘save’ మరియు ‘save as’ మధ్యే విభిన్నత ఏమిటే అంటే?
Just listen to the answers and play the video again for the correct answer.
వాళ్ళ ఎంతా మార్గాల నిర్ధారించాం దీని మధ్య విభిన్నత ఏమిటే జానాలా?

297. To stop video time at 1 minute 56 seconds in VLC Media Player.

Stop video here and ask students to open a writer file and then play the video again.
ఇక్కడ వీడియోని ఆపండి విద్యార్థులని writer file ని open చేయండి.
వాళ్ళ ఇతర మార్గాల పై నిర్ధారించండి.
298. To stop video time at 2 minute 04 seconds in VLC Media Player.

Stop video here and ask if they have been able to open writer file or not?
ఇక్కడ వీడియోని ఆపండి వాళ్ళళ writer file ని open చేయగలిగారా?
Just listen to the answers and play the video again for the correct answer.
అనాని వినండి మరియు సరైన జవాబు కోసం వీడియోని మర౉క్సారి పేి చేయండి.

299. To stop video time at 2 minute 25 seconds in VLC Media Player.

Stop video here and ask students to open ‘Run command box’ as shown in the video and then play the video again.
ఇక్కడ వీడియోని ఆపండి విద్యార్థులని వీడియోలో చూపించిన విధంగా ‘Run command box’ లి ఎటువంటి ఖాళీ లేకుండా టైప్ చేయండి మరొక్సారి పేి చేయండి.

300. To stop video time at 2 minute 40 seconds in VLC Media Player.

Stop video here and ask students to type ‘Swriter’ in the box without any space and then click on the ‘OK’ button as shown in the video and then play the video again.
ఇక్కడ వీడియోని ఆపండి విద్యార్థులని విధంగా ‘writer’ లి ఎటువంటి ఖాళీ లేకుండా టైప్ చేయండి మరొక్సారి పేి చేయండి.
301. To stop video time at 3 minute 39 seconds in VLC Media Player.

Stop video here and ask students to type the given line which is shown in video.

Just check whether have they typed the line or not and then play the video again.

302. To stop video time at 3 minute 56 seconds in VLC Media Player.

Stop video here and ask why we use ‘undo’?

Just listen to the answers and play the video again for correct answer.
303. **To stop video time at 5 minute 09 seconds in VLC Media Player.**
Stop video here and ask students to do ‘undo’ and as shown in the video and then play the video again.
=textTelugu
304. **To stop video time at 5 minute 29 seconds in VLC Media Player.**
Stop video here and ask them to do ‘Undo’ once again as shown in video and then play the video again.
=textTelugu
305. **To stop video time at 5 minute 47 seconds in VLC Media Player.**
Stop video here and ask them to do as shown in video and then play the video again.
=textTelugu
Check whether they have done ‘undo’ or not and then play the video again.
=textTelugu
306. **To stop video time at 6 minute 25 seconds in VLC Media Player.**
Stop video here and ask why we use ‘Redo’?
=textTelugu
Just listen to the answers and play the video again for correct answer.
307. **To stop video time at 7 minute 28 seconds in VLC Media Player.**
Stop video here and ask students to do ‘Redo’ as shown in the video and then play the video again.

308. **To stop video time at 7 minute 38 seconds in VLC Media Player.**
Stop video here and ask students to do ‘Redo’ once again as shown in the video and then play the video again.

309. **To stop video time at 7 minute 49 seconds in VLC Media Player.**
Stop video here and ask students to do as shown in the video.

310. **To stop video time at 8 minute 24 seconds in VLC Media Player.**
Stop video here and ask why we use ‘cut’?
Just listen to the answers and play the video again for the correct answer.

311. **To stop video time at 9 minute 46 seconds in VLC Media Player.**
Stop video here and ask students to select text or paragraph as shown in video.
Play the video again.

312. **To stop video time at 10 minute 10 seconds in VLC Media Player.**
Stop video here and ask them to do ‘cut’ as shown in video and then play the video again.

313. **To stop video time at 10 minute 36 seconds in VLC Media Player.**
Stop video here and ask why we use ‘Paste’?

Just listen to the answers and play the video again for the correct answer.
314. To stop video time at 11 minute 40 seconds in VLC Media Player.
Stop video here and ask students to paste the line as shown in the video.
Now just check whether they’ve pasted the line or not and then play the video again.

315. To stop video time at 12 minute 17 seconds in VLC Media Player.

Stop video here and ask why we use ‘Copy’?
Just listen to the answers and play the video again for the correct answer.

316. To stop video time at 13 minute 56 seconds in VLC Media Player.
Stop video here and ask students to select text or paragraph as shown in video.
Play the video again.

317. To stop video time at 14 minute 26 seconds in VLC Media Player.
Stop video here and ask students to do ‘Copy’ as shown in video play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధ్ముగా ‘Copy’ option ని ఉపయోగించమనండి. తర్థవాత వీడియోని మర౉క్సారి పేపేచేయండి.

318. To stop video time at 14 minute 52 seconds in VLC Media Player.
Stop video here and ask them to do ‘paste’ as shown in video play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధ్ముగా ‘paste’ option ని ఉపయోగించమనండి. తర్థవాత వీడియోని మర౉క్సారి పేపేచేయండి.

Check whether they have done ‘copy’ and ‘paste’ or not and then play the video again.

అయితే, ‘copy’ మరియు ‘paste’ చేసారో లేదో చెక్ చేసి తర్థవాత వీడియోని మర౉క్సారి పేపేచేయండి.

319. To stop video time at 15 minute 14 seconds in VLC Media Player.

Stop video here and ask why we use ‘Select all’?

ఇక్కడ వీడియోని ఆపండి, మనము ‘Select all’ option ని ఎందుకు ఉపయోగిసాా ము అని అడగండి.

Just listen to the answers and play the video again for the correct answer.
320.  తర్థవాత వీడియోని ఆపండి వాళ్ళి వీడియోలో చూపించిన విధ్ముగా ‘Select all’ చేయండి. తర్థవాత వీడియోని మర౉క్సారి పేయండి చేయండి.

Check whether they have done ‘select all’ or not and then play the video again.

321.  తర్థవాత వీడియోని ఆపండి వాళ్ళి వీడియోలో చూపించిన విధ్ముగా ‘Select all’ చేయండి. తర్థవాత వీడియోని మర౉క్సారి పేయండి చేయండి.

Stop video here and ask why we use ‘find’?

Check whether they have done ‘select all’ or not and then play the video again.

Just listen to the answers and play the video again for the correct answer.
322. To stop video time at 17 minute 16 seconds in VLC Media Player.

Stop video here and ask why we use ‘replace’?
ఇక్కడ వీడియోని ఆపండి, మనము ‘replace’ option లా ఉన్నాం?
Just listen to the answers and play the video again for the correct answer.
అని అడగండి.

323. To stop video time at 18 minute 15 seconds in VLC Media Player.
Stop video here and ask students to click on ‘find & Replace’ submenu as shown in video.
ఇక్కడ వీడియోని ఆపండి, విద్యార్థుల వీడియోలో చూపించిన విధముగా ‘find & Replace’ submenu option లను కీలక చేసారో?
Now check whether box has appeared or not and then play the video again.
అప్పు వరకు విద్యార్థులపై బాగె చేసారుischer విద్యాది మాత్రమే లేదా విహారం?

324. To stop video time at 18 minute 45 seconds in VLC Media Player.
Stop video here and ask students to type their text in the box as shown in the video and then play the video again.
ఇక్కడ వీడియోని ఆపండి, విద్యార్థుల వీడియోలో చూపించిన విధముగా బాగె లేదా విహారం చేసారుischer మాత్రమే లేదా విహారం.
325. To stop video time at 19 minute 00 seconds in VLC Media Player.
Stop video here and ask students to click on ‘find’ or ‘find all’ option as shown in video and then play the video again.
ఇక్కడ వీడియోని ఆపండి, విద్యార్థులని వీడియోలో చూపించిన విధానం ‘find’ లేదా ‘find all’ పదార్థం ను కింద కింద కింద చెయ్యండి. తర్వాత వీడియో మరుక్సారి ని నిలిచండి.

326. To stop video time at 19 minute 14 seconds in VLC Media Player.
Stop video here and check whether they have used ‘find’ or not and then play the video again.
ఇక్కడ వీడియోని ఆపండి, విద్యార్థులు వీడియోలో చూపించిన విధానం ‘find’ పదార్థం ను కింద కింద కింద చెయ్యండి. తర్వాత వీడియో మరుక్సారి ని నిలిచండి.

327. To stop video time at 19 minute 42 seconds in VLC Media Player.
Stop video here and ask students to click on ‘find & Replace’ submenu as shown in video.
ఇక్కడ వీడియోని ఆపండి, విద్యార్థులు వీడియోలో చూపించిన విధానం ‘find & Replace’ submenu option ను కింద కింద కింద చెయ్యండి. Now check whether another box has appeared or not and then play the video again.
ఇప్పటికి మరు పేరు వాళ్ళు దీని ను తండ్రి కింద కింద చెయ్యండి. తర్వాత వీడియో మరుక్సారి ని నిలిచండి.

328. To stop video time at 20 minute 08 seconds in VLC Media Player.
Stop video here and ask students to type their text in the box for replace as shown in the video and then play the video again.
ఇక్కడ వీడియోని ఆపండి, విద్యార్థులు వీడియోలో చూపించిన విధానం replace పదార్థం ను తండ్రి కింద కింద కింద చెయ్యండి. తర్వాత వీడియో మరుక్సారి ని నిలిచండి.

329. To stop video time at 20 minute 28 seconds in VLC Media Player.
Stop video here and ask students to click on ‘replace’ or ‘replace all’ option as shown in video and then play the video again.
ఇక్కడ వీడియోని ఆపండి, విద్యార్థులు వీడియోలో చూపించిన విధానం ‘replace’ లేదా ‘replace all’ option ను తండ్రి కింద కింద కింద చెయ్యండి. తర్వాత వీడియో మరుక్సారి ని నిలిచండి.
330. **To stop video time at 20 minute 38 seconds in VLC Media Player.**

Stop video here and check whether they have used ‘replace’ or not and then play the video again.

ఇక్కడ వీడియోని ఆపి వాళ్ళళ ‘replace’ option ని ఉపయోగించారో లేదో చెక్ చేయండి. తర్థవాత వీడియోని మర౉క్సారి పేషారి చేయండి.

331. **To stop video time at 20 minute 46 seconds in VLC Media Player.**

Stop video here and ask students to close the writer file and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని writer file ని close చేయండి. తర్థవాత వీడియోని మర౉క్సారి పేషారి చేయండి.

332. **To stop video time at 21 minute 43 seconds in VLC Media Player.**

Stop video here and ask students to shutdown the computer and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని computer ని shut down చేయండి. తర్థవాత వీడియోని మర౉క్సారి play చేయండి.
Complete teacher’s manual for Writer 1 Class 10
Class 10 Summaries

✓ Open your laptop/notebook and switch on.
మీ laptop/notebook ను ఓప్న చేసి switch on చేయండి.

✓ How to open writer file and operate it.
Writer file ని ఓప్న చేయాలి మరియు ఆప్రేట్స చేయాలి.

✓ Revision of edit menu bar.
Edit menu bar పరిశోధించండి.

✓ Practice of Undo & Redo.
Undo & Redo ప్రభాషించండి.

✓ Practice of Copy & Paste.
Copy & Paste ప్రభాషించండి.

✓ Practice of Cut & Paste.
Cut & Paste ప్రభాషించండి.

✓ Practice of Find & Replace.
Find & Replace option ప్రభాషించండి.

✓ Practice of Short cut Command For all these options
ఈ options లోని All Short cut Commands ప్రభాషించండి.

✓ How to shut down computer.
కంప్యూటర్స ని ఎలా shut down చేయండి.

Now let’s start class.
ఇప్పుడు కాలకేరలు ముదలుపెడదాము.

333. To stop video time at 28 seconds in VLC Media Player.
Stop video here and ask if they remember what they’ve learnt in previous class.

ఇక్కడ వీడియోని ఆపండి, అంతర్గత మనం కనుక వాళ్ళ నేర్థు కునన వి
గుర్థాంచుకుని రా?

Just listen to the answers and play the video again for the correct answer.

334. To stop video time at 58 seconds in VLC Media Player.

Stop video here and ask if they know why we use ‘undo’ Command and what is shortcut command for it?

ఇక్కడ వీడియోని ఆపండి, మనం ‘undo’ Command ని ఎందుకు ఉపయోగిసాము?

Just listen to the answers and play the video again for correct answer.
335. To stop video time at 1 minute 32 seconds in VLC Media Player.

Stop video here and ask why we use ‘Redo’ and what is shortcut command for it?

Just listen to the answers and play the video again for correct answer.

336. To stop video time at 2 minute 08 seconds in VLC Media Player.

Stop video here and ask what will they do for Copying one or more line?

Just listen to the answers and play the video again for correct answer.
337. To stop video time at 2 minute 32 seconds in VLC Media Player.

Stop video here and ask if they know what is ‘Cut’ and what is shortcut command for it?

ఇక్కడ వీడియోని ఆపండి, ‘Cut’ అంటే ఏమిటట్టు, ఇది సాధారణంగా మార్గం సాధారణంగా shortcut command ఉంటే ఎంతకి?

Just listen to the answers and play the video again for the correct answer.

338. To stop video time at 3 minute 12 seconds in VLC Media Player.

Stop video here and ask if they know what is ‘find & replace’ and what is shortcut command for it?

ఇక్కడ వీడియోని ఆపండి, ‘find & replace’ అంటే ఏమిటట్టు, ఇది సాధారణంగా మార్గం shortcut command ఉంటే ఎంతకి?
Just listen to the answers and play the video again for the correct answer.
అందాలు వినండి మరియు సరైన జవాబు కోసం వీడియోని మరొక్సారి పేయండి.

339. To stop video time at 3 minute 48 seconds in VLC Media Player.

Stop video here and ask students if they can open their writer file?
ఇక్కడ వీడియోని ఆపండి, వాళ్ళళ writer file ని open చేశారా?అని అడగండి.

Just listen to the answers and play the video again.
అందాలు వినండి మరియు సరైన జవాబు కోసం వీడియోని మరొక్సారి పేయండి.

340. To stop video time at 4 minute 34 seconds in VLC Media Player.

Stop video here and check whether they have opened writer file or not.
ఇక్కడ వీడియోని ఆపండి, writer file ని open చేశారా తీరు చెక్ చేయండి.

Just check and play the video again.
఑క్సారి చెక్ చేసి వీడియోని మరొక్సారి పేయండి.

341. To stop video time at 5 minute 16 seconds in VLC Media Player.
Stop video here and ask students to type the given paragraph which is shown in video.

Just check whether have they typed the paragraph or not and then play the video again.

342. To stop video time at 5 minute 29 seconds in VLC Media Player.
Stop video here and ask students to do ‘undo’ as shown in the video and then play the video again.

343. To stop video time at 6 minute 05 seconds in VLC Media Player.
Stop video here and ask them to do as shown in video and then play the video again.

344. To stop video time at 6 minute 18 seconds in VLC Media Player.
Stop video here and ask them to do as shown in video and then play the video again.

Check whether they have done ‘undo’ or not and then play the video again.

345. To stop video time at 7 minute 20 seconds in VLC Media Player.
Stop video here and ask them to do ‘redo’ as shown in video and then play the video again.

346. To stop video time at 7 minute 58 seconds in VLC Media Player.
Stop video here and ask students to do as shown in video and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యార్థులు ని వీడియోలొ చూపించిన విధ్ముగా చేయమనండి. తర్థవాత వీడియోని మర౉క్సారి పేసండి.

347. **To stop video time at 8 minute 08 seconds in VLC Media Player.**
Stop video here and ask them to do as shown in video and then play the video again.

ఇక్కడ వీడియోని ఆపండి, వాళ్ళ ని వీడియోలొ చూపించిన విధ్ముగా చేయమనండి. తర్థవాత వీడియోని మర౉క్సారి పేసండి.
Check whether they have done ‘redo’ or not and then play the video again.

ఇప్పు డు వాళ్ళలు ‘redo’ చేశారో లేదో చెక్ చేయండి. తర్థవాత వీడియోని మర౉క్సారి పేసండి.

348. **To stop video time at 9 minute 14 seconds in VLC Media Player.**
Stop video here and ask them to select their text or paragraph as shown in video.

ఇక్కడ వీడియోని ఆపండి, వాళ్ళ ని వీడియోలొ చూపించిన విధ్ముగా చేయమనండి. తర్థవాత వీడియోని మర౉క్సారి పేసండి.

349. **To stop video time at 9 minute 37 seconds in VLC Media Player.**
Stop video here and ask students to do ‘cut’ as shown in video play the video again.

ఇక్కడ వీడియోని ఆపండి, వాళ్ళ ని వీడియోలొ చూపించిన విధ్ముగా ‘cut’ చేయమనండి. తర్థవాత వీడియోని మర౉క్సారి పేసండి.

350. **To stop video time at 10 minute 11 seconds in VLC Media Player.**
Stop video here and ask to do ‘paste’ as shown in video and then play the video again.

ఇక్కడ వీడియోని ఆపండి, వాళ్ళ ని వీడియోలొ చూపించిన విధ్ముగా ‘paste’ చేయమనండి. తర్థవాత వీడియోని మర౉క్సారి పేసండి.

Check whether they have done ‘cut’ and ‘paste’ or not and then play the video again.
351. **To stop video time at 11 minute 12 seconds in VLC Media Player.**
Stop video here and ask students to select text or paragraph as shown in video.

352. **To stop video time at 11 minute 35 seconds in VLC Media Player.**
Stop video here and check whether they’ve clicked on ‘copy’ submenu as shown in the video.

353. **To stop video time at 12 minute 11 seconds in VLC Media Player.**
Stop video here and ask students to do ‘paste’ as shown in video and then play the video again.

354. **To stop video time at 12 minute 36 seconds in VLC Media Player.**

Stop video here and ask students to replace any word with their name and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యార్థులని ఏదైనా word పేరుతో వేలా విడియోని మరొక్సం పేపి చేయండి.

355. To stop video time at 13 minute 04 seconds in VLC Media Player.
Stop video here and ask students to click on 'find & Replace' submenu as shown in video.
ఇక్కడ వీడియోని ఆపండి విద్యార్థులని విధించిన విధానం పై కి కింద వచ్చిన 'find & Replace' option ఉంది. తర్వాత విధించిన మాధ్యమం పై తీసింది.
Now check whether box has appeared or not and then play the video again.
ఇప్పుడు వాటించరు అంటే విశేషాత విధించిన విధానం పై కి దీని తీసింది.

356. To stop video time at 13 minute 33 seconds in VLC Media Player.
Stop video here and ask students to type their text in the box as shown in the video and then play the video again.
ఇక్కడ వీడియోని ఆపండి, విద్యార్థులని విధించిన విధానం పై తీసింది వాళ్ళ టెక్్ ని బాక్్ లొ టైప్ చేయండి. తర్వాత విధించిన మాధ్యమం పై తీసింది.

357. To stop video time at 13 minute 47 seconds in VLC Media Player.
Stop video here and ask students to click on 'find or find all' option as shown in video and then play the video again.
To stop video time at 14 minute 28 seconds in VLC Media Player.
Stop video here and ask students to click on ‘find & Replace’ submenu as shown in video.
Now check whether another box has appeared or not and then play the video again.

To stop video time at 15 minute 04 seconds in VLC Media Player.
Stop video here and ask students to type their text in the box for replace as shown in the video and then play the video again.

To stop video time at 15 minute 16 seconds in VLC Media Player.
Stop video here and ask students to click on ‘replace or replace all’ option as shown in video and then play the video again.
Stop video here and check whether they have used ‘replace’ or not and then play the video again.
361. To stop video time at 15 minute 32 seconds in VLC Media Player.

Stop video here and ask students to close the writer file and then play the video again.
ఇక్కడ విడియోని ఆపండి, విద్యార్థులని writer file ని close చేయమనండి. 
తర్థవాత వీడియోని మర౉క్సారి పేయండి.

362. To stop video time at 16 minute 30 seconds in VLC Media Player.

Stop video here and ask students to shutdown the computer and then play the video again.
ఇక్కడ విడియోని ఆపండి, విద్యార్థులని computer ని shut down చేయమనండి. 
తర్థవాత వీడియోని మర౉క్సారి play చేయండి.
Complete teacher’s manual for Writer 1 Class 11
Class 11 Summaries

✓ Open your laptop/notebook and switch on.
    మీ laptop/notebook ని open చేసి switch on చేయండి.

✓ How to open Writer file and operate it.
    Writer file ని open చేయటం మరియు ఆప్రేట్స చేయటం ఎలా.

✓ Practice of Formatting bar.
    Formatting bar పా ా కటీస్.

✓ Practice of File menu.
    File menu పా ా కటీస్.

✓ Practice of Edit menu.
    Edit menu పా ా కటీస్.

✓ What is Recent Documents?
    Recent Documents అంటే ఏమిటి?

✓ Practice of Shortcut command.
    Shortcut command పా ా కటీస్.

✓ Practice of Export as PDF.
    Export as PDF పా ా కటీస్.

✓ Practice of ‘Find & Replace’.
    Find & Replace option పా ా కటీస్.

✓ How to shut down computer.
    కంప్యయటర్స ని ఎలా shut down చేయాలి.

Now let’s start class.
    ఇప్పుడు కా ా స్ ని ముదలుపెడదాము.
363. To stop video time at 45 seconds in VLC Media Player.

Stop video here and ask if they can tell which software is a writer part of? And what is another name of writer?

ఇక్కడ వీడియోని ఆపండి, Writer లో software మనం వఖియే సాధనం Writer కాంచి మీదు ఒకరే? అని అడగండి. Just listen to the answers and play the video again for the correct answer.

364. To stop video time at 1 minute 04 seconds in VLC Media Player.

Stop video here and ask what is standard tool bar? And why we use it?

ఇక్కడ వీడియోని ఆపండి, 'Standard tool bar' అనేది మనం మీనిన మామూలు ఉపయోగించడానికి ఉపయోగించారు? అని అడగండి. Just listen to the answers and play the video again for the correct answer.
365. To stop video time at 1 minute 23 seconds in VLC Media Player.

Stop video here and ask if they know what is formatting tool bar?

ఇక్కడ వీడియోని ఆపండి ‘Formatting tool bar ‘అని ఎలా అర్థం చేసేది ఎంత?

Just listen to the answers and play the video again for the correct answer.

అనంతర విడియోని మర౉క్సారి పేయండి.

366. To stop video time at 2 minute 19 seconds in VLC Media Player.

Stop video here and ask students to open a writer file and then play the video again.

ఇక్కడ వీడియోని ఆపండి విద్యార్థులు writer file ని open చేయండి.

367. To stop video time at 3 minute 18 seconds in VLC Media Player.

Stop video here and check whether they have opened writer file or not.
Just check and play the video again.

368. To stop video time at 3 minute 43 seconds in VLC Media Player.

Stop video here and if they can tell which all option had they learnt of the ‘File and Edit menu’?

369. To stop video time at 4 minute 36 seconds in VLC Media Player.

Stop video here and ask students to type the given line which is shown in video.
370. To stop video time at 4 minute 46 seconds in VLC Media Player.

Stop video here and ask if they can explain what is ‘copy’ and ‘paste’? And also ask what is shortcut command of ‘copy’ and ‘paste’?

ఇక్కడ వీడియోని ఆపండి ‘copy’ మరియు ‘paste’ అంటే ఏమిటి మరియు ‘copy’ మరియు ‘paste’ options ఉపయోగించాలని సరైన shortcut command అంటే ఏమిటి? అని అడగండి.

Just listen to the answers and play the video again for the correct answer.

371. To stop video time at 5 minute 32 seconds in VLC Media Player.
Stop video here and ask students to ‘copy- paste’ 10 times of the given line and then play the video again.

372. To stop video time at 6 minute 17 seconds in VLC Media Player.

Stop video here and check whether they have selected the line or not and then play the video again.

373. To stop video time at 6 minute 22 seconds in VLC Media Player.

Stop video here and ask students to ‘copy’ the line as shown in the video and then play the video again.

374. To stop video time at 6 minute 43 seconds in VLC Media Player.

Stop video here and ask students to ‘paste’ the line as shown in the video and then play the video again.

375. To stop video time at 7 minute 08 seconds in VLC Media Player.

Stop video here and check whether their cursor is on next line or not and ask to ‘paste’ as shown in the video.

Just check and play the video again.
376. To stop video time at 7 minute 18 seconds in VLC Media Player.

Stop video here and check whether they have done ‘paste’ 10 times or not and then play the video again.

377. To stop video time at 7 minute 56 seconds in VLC Media Player.

Stop video here and ask students to select the first line and then play the video again.

378. To stop video time at 8 minute 21 seconds in VLC Media Player.

Stop video here and ask students to change the ‘Font Style’ and then play the video again.

379. To stop video time at 8 minute 29 seconds in VLC Media Player.

Stop video here and ask students to select the second line and then play the video again.

380. To stop video time at 8 minute 38 seconds in VLC Media Player.

Stop video here and ask students to apply ‘underline’ and ‘italics’ on the same line and then play the video again.
381. To stop video time at 8 minute 55 seconds in VLC Media Player.

Stop video here and ask students to apply ‘right alignment’ as shown in video and then play the video again.

382. To stop video time at 9 minute 24 seconds in VLC Media Player.

Stop video here and ask students to select the next line and change the ‘font color’ and also ask to make the line ‘bold’ as shown in video and then play the video again.

383. To stop video time at 9 minute 44 seconds in VLC Media Player.

Stop video here and ask students to change the ‘highlight color’ and also ask to apply the ‘center alignment’ as shown in video and then play the video again.

384. To stop video time at 9 minute 49 seconds in VLC Media Player.

Stop video here and ask students to select the next line and then play the video again.

385. To stop video time at 10 minute 12 seconds in VLC Media Player.

Stop video here and ask students to change the ‘background’ color as shown in the video and then play the video again.
To stop video time at 10 minute 31 seconds in VLC Media Player.

Stop video here and ask students to change the ‘font size’ as shown in the video and then play the video again.

To stop video time at 10 minute 48 seconds in VLC Media Player.

Stop video here and ask why we use ‘Undo’ and ‘Redo’?

To stop video time at 11 minute 50 seconds in VLC Media Player.
Stop video here and ask students to do practice of ‘undo and redo’ as shown in video and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విద్యార్థులని వింటే ‘undo and redo’ ప్రత్యేకించిన విధ్ముగా చేయండి.

389. **To stop video time at 13 minute 26 seconds in VLC Media Player.**

Stop video here and ask students to bring back all those formatting by ‘Redo’ command which they had removed.

ఇక్కడ వీడియోని ఆపండి, విద్యార్థులని వింటే నందిది నంది నంది నంది

‘Redo’ command వాడడానికి వాడడాని వాడడాని వాడడాని.

Now just check whether they’ve practiced ‘Undo’ and ‘Redo’ option or not and then play the video again.

అయితే వాళ్ళళ ‘Undo’ మరియు ‘Redo’ options వాడడాని వాడడాని వాడడాని

చిత్రాల వాడడాని వాడడాని వాడడాని.

390. **To stop video time at 14 minute 31 seconds in VLC Media Player.**
Stop video here and ask if they know why we use ‘Find and Replace’?
ఇక్కడ వీడియోని ఆపండి, మనం ‘Find and Replace’ option ను ఎందుకు ఉపయోగిసాయి?
Just listen to the answers and play the video again for the correct answer.
అని అడగండి.

391. **To stop video time at 15 minute 12 seconds in VLC Media Player.**

Stop video here and ask students to do practice of ‘Find and Replace’ as shown in video and then play the video again.
ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధ్ముగా ‘Find and Replace’ option ని పాడి చేయమనండి. అతనిత విషయం మాత్రమే ఇది ఇండస్ట్రి.

392. **To stop video time at 15 minute 39 seconds in VLC Media Player.**

Stop video here and ask students to click on ‘Edit’ menu as shown in video.
ఇక్కడ వీడియోని ఆపండి, విద్యా ర్థులని వీడియోలొ చూపించిన విధ్ముగా ‘Edit’ menu కి కి చేయమనండి. 
Now check whether a box has appeared or not and then play the video again.
అని అడగండి.

393. **To stop video time at 15 minute 46 seconds in VLC Media Player.**
Stop video here and ask students to click on ‘find and replace’ submenu as shown in video.

Now check whether another box has appeared or not and then play the video again.

394. To stop video time at 16 minute 14 seconds in VLC Media Player.

Stop video here and ask students to type India in the ‘search for’ box as shown in the video and then play the video again.

395. To stop video time at 16 minute 52 seconds in VLC Media Player.

Stop video here and ask students to click on ‘find all’ option as shown in video and then play the video again.

396. To stop video time at 16 minute 56 seconds in VLC Media Player.

Stop video here and ask students to use the shortcut command of ‘Find and Replace’ as shown in the video and then play the video again.

397. To stop video time at 17 minute 00 seconds in VLC Media Player.
Stop video here and ask students to type ‘India’ in the ‘search for’ box as shown in the video and then play the video again.

398. To stop video time at 17 minute 09 seconds in VLC Media Player.

Stop video here and ask students to type ‘Gurgaon’ in the ‘replace’ box as shown in the video and then play the video again.

399. To stop video time at 17 minute 16 seconds in VLC Media Player.

Stop video here and ask students to click on ‘Replace’ option, then click to ‘yes’ option as shown in video and then play the video again.

400. To stop video time at 17 minute 27 seconds in VLC Media Player.

Stop video here and check whether they have ‘replaced’ all words or not as shown in video and then play the video again.

401. To stop video time at 17 minute 41 seconds in VLC Media Player.

Stop video here and ask students to do practice of ‘save and save as’ as shown in video and then play the video again.

402. To stop video time at 18 minute 06 seconds in VLC Media Player.
Stop video here and ask students to save their file on desktop and then play the video again.

403. **To stop video time at 18 minute 39 seconds in VLC Media Player.**

Stop video here and ask students to click on the ‘File’ menu and then click on the ‘Save’ option as shown in the video.

Now just check whether the box has appeared or not and then play the video again.

404. **To stop video time at 18 minute 54 seconds in VLC Media Player.**

Stop video here and ask students to type their name in the file name box and then click on the ‘Save’ button as shown in the video and then play the video again.

405. **To stop video time at 19 minute 04 seconds in VLC Media Player.**

Stop video here and check whether they’ve saved the file or not and then play the video again.

406. **To stop video time at 20 minute 07 seconds in VLC Media Player.**

Stop video here and ask students to change the file name as shown in the video and then play the video again.
407. To stop video time at 20 minute 29 seconds in VLC Media Player.

Stop video here and ask if they know why and how we use ‘Export as PDF’?

408. To stop video time at 20 minute 48 seconds in VLC Media Player.
Stop video here and ask if they know why we convert any file into ‘PDF’?
ఇక్క డ వీడియోని ఆపండి, మనము ఎందుకు మామాయిన ఫిలుడుని ను ప్రెప్డానికి అంటే కాకి?
Just listen to the answers and play the video again for the correct answer.

409. To stop video time at 21 minute 20 seconds in VLC Media Player.

Stop video here and ask students to do practice of ‘Export as PDF’ as shown in the video and then play the video again.
ఇక్క డ వీడియోని ఆపండి, విద్యార్థులని వీడియోలో చూపించిన విధానంలో 'Export as PDF' ఒకప్పుడు పిందిన పెట్టకుండా, తర్వాత వీడియోని మరొక సారి పేయండి.

410. To stop video time at 21 minute 32 seconds in VLC Media Player.

Stop video here and ask students to click on the ‘File’ option and then click on the ‘Export as pdf’ option as shown in the video and then play the video again.
ఇక్క డ వీడియోని ఆపండి, విద్యార్థులని వీడియోలో చూపించిన విధానంలో 'File' ఒకప్పుడు పిందిన పెట్టకుండా, తర్వాత వీడియోని మరొక సారి పేయండి.

411. To stop video time at 21 minute 50 seconds in VLC Media Player.

Stop video here and ask students to click on the ‘Export’ option as shown in the video and then play the video again.
ఇక్క డ వీడియోని ఆపండి, విద్యార్థులని వీడియోలో చూపించిన విధానంలో 'Export' ఒకప్పుడు పిందిన పెట్టకుండా, తర్వాత వీడియోని మరొక సారి పేయండి.
412. To stop video time at 22 minute 23 seconds in VLC Media Player.

Stop video here and ask students to give the file name and click on the ‘Save’ button as shown in the video and then play the video again.

413. To stop video time at 22 minute 45 seconds in VLC Media Player.

Stop video here and check whether they have made pdf file or not and then play the video again.

414. To stop video time at 23 minute 09 seconds in VLC Media Player.

Stop video here and ask why we use ‘Recent Documents’?

415. To stop video time at 23 minute 28 seconds in VLC Media Player.
Stop video here and ask why we use ‘New’ and ‘Open’?
ఇక్కడ వీడియోని ఆపండి, మనము ‘New’ మరియు ‘Open’ options లని ఎందుకు ఉపయోగిసాయి?
Just listen to the answers and play the video again for the correct answer.
అందరించండి వినాడి మరియు సరైన జవాబు కోసం వీడియోని మరోక్సారి పేయండి.

416. To stop video time at 23 minute 54 seconds in VLC Media Player.

Stop video here and ask students to practice ‘Open’ and ‘New’ and then play the video again.
ఇక్కడ వీడియోని ఆపండి, మనము ‘Open’ మరియు ‘New’ options లని practice నుండి పోగాయి. అందరించండి వినాడి మరోక్సారి పేయండి.
417. To stop video time at 23 minute 58 seconds in VLC Media Player.

Stop video here and ask what is ‘Close’?
ఇక్కడ వీడియోని ఆపండి, ‘Close’ అంటే ఏమిటి?

Just listen to the answers and play the video again for the correct answer.
అన్నివినండి వీడియోని మరొక్కసారి పేయండి.

418. To stop video time at 24 minute 17 seconds in VLC Media Player.

Stop video here and ask students to close the writer file and then play the video again.
ఇక్కడ వీడియోని ఆపండి, విద్యార్థులని writer file ని close చేయండి.
తర్థవాత వీడియోని మరొక్కసారి పేయండి.
419. **To stop video time at 24 minute 22 seconds in VLC Media Player.**

Stop video here and ask students to shutdown the computer and then play the video again.

ఇక్కడ వీడియోని ఆపండి, విడుదల చేయాలి రేగారేందుకు shut down చేయండి. తరువాత వీడియోని పెద్దరైతే play చేయండి.